

Lincoln County Library System

Board of Trustees Meeting, October 20, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:04 p.m. by Chairman Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via teleconference), Traci Countryman and Lynn Donnelley (via tele-conference); Assistant Director - Missy Harris and Director – Richard Landreth (via tele-conference). Ann Willford was absent.

Chairman Countryman asked if there were any changes to the agenda or to the minutes of September 15, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Anne moved to accept the end-of-month September 2022 vouchers in the amount of \$96,365.09 and October 2022 vouchers in the amount of \$13,450.20. Gayle seconded. Motion carried.

There were no Action Items.

Discussion Items

FY23 Action Plan (Goals): At this point buildings are all collecting data to analyze at a date in the not too distant future. For more information see attached Action Plan.

Strategic Planning: What are Mission, Vision and Values Statements (current ones listed)

- Mission Statement: a formal summary of the values of an organization. (reason for existence)
 - To provide resources for the interests, information, and enlightenment of our patrons.
- Vision Statement: looks forward to create the “ideal” that the organization wants to achieve.
 - To make a difference in the lives of the patrons we serve.
- Values Statement: lists the core principles that guide and direct the organization.
 - Professionalism, Attitude, Teamwork, Respect, Open Doors, New Ideas, Service

Staffing:

Lincoln County Library: Kellie Humphries resigned as a youth services librarian.

Thayne Branch Library: Sherry Skinner resigned as the branch manager.

Facilities:

Star Valley: The sewer issue continues.

Alpine: The lighting in the parking lot needs improvement.

Wyoming Library Association: Several staff members from across Lincoln County attended the annual conference. Richard received the 2022 Lifetime Achievement Award.

Thayne Building Lease: There has been a substantial increase in rent. Richard/Traci are to draft a letter to the Town of Thayne regarding the cost of the increase and what the increase is based on.

Anne moved to adjourn into Executive Session. Gayle seconded. Motion carried. Chairman Countryman moved into Executive Session at 1:41 pm to discuss personnel.

Gayle moved to reconvene the Regular Session. Anne seconded. Motion carried. Chairman Countryman reconvened the Regular Session at 2:08 pm.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Countryman asked if there were any public comments. There were none.

Lynn moved and Gayle seconded to adjourn the meeting. Chairman Countryman adjourned the meeting at 2:10 p.m.

Submitted by

date

Traci Countryman, Chairman

date

The October payroll, payroll taxes and other end of month payables totaled \$94,699.58.