

Lincoln County Library System

Board of Trustees Meeting, December 16, 2021

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:00 p.m. by Vice-Chair McPhee. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Diane Sakai, (via tele-conference) and Lorelle McPhee (via tele-conference). Rosalie Tratnik joined the meeting at 1:06 p.m. Director – Richard Landreth was also present.

Vice-Chair McPhee asked if there were any public comments. There were none.

Vice-Chair McPhee asked if there were any changes to the agenda or to the minutes of November 18, 2021. There were no changes. Diane moved to accept the minutes and agenda, Traci seconded. Motion carried.

Diane moved to accept the end-of-month November 2021 vouchers in the amount of \$91,715.00 and December 2021 vouchers in the amount of \$16,045.00. Lynn seconded. Motion carried.

Action Items

Diane moved, and Lynn seconded, the following statement be added to the materials policy:

Responsibility for materials selected and read by children and adolescents rests with their parents or legal guardians. The Lincoln County Library System does not stand in loco parentis. Collection development decisions are not influenced by the possibility that materials may be accessible to minors.

Motion carried. The policy now goes out for public comment for 45 days.

Discussion Items

Action Plan Update: Richard worked on emergency preparedness. Work on all other active goals continues.

COVID-19 Update: Richard and Missy continue to monitor the pandemic closely.

Director's Retreat in Rawlins: Richard attended the annual Director's Retreat in Rawlins Nov 3-5. There were presentations on human resources, blockchains, and diversity, equity and inclusion.

Facilities:

Cokeville: The skylights are leaking in a couple spots. Alders Sales Corporation (installers) came by on 11/24, but it was too slick for them to do any work. They plan to return the week of November 29.

La Barge: The System is advertising for a cleaning service.

Technology: Computers were ordered for the library system. No delivery dates were given.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Rosalie moved and Diane seconded to adjourn the meeting. Vice-Chair McPhee adjourned the meeting at 1:14 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The December payroll, payroll taxes and other end of month payables totaled \$81,555.97.