

Lincoln County Library System

Board of Trustees Meeting, June 15, 2023

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:00 p.m. by Chairman Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via tele-conference), Traci Countryman, Ann Willford (via tele-conference); Director - Missy Harris and Operations Manager - October Dunford. Lynn Donnelley was absent.

Chairman Countryman asked if there were any changes to the agenda or to the minutes of May 18, 2023. There were none. The agenda and minutes were accepted by consensus.

It was moved to accept the end-of-month May 2023 vouchers in the amount of \$132,796.08 and June 2023 vouchers in the amount of \$14,616.52 (Willford/Chadwick); motion carried.

Action Items

None

Discussion Items

FY23 Action Plan (Goals):

The branch managers are continuing to review and make suggestions for the Training Guidebook.

Staffing:

Star Valley Branch Library:

Lizzy Larson, former Youth Librarian, was hired as the Branch Manager effective May 21, 2023. We are currently advertising for a Library Assistant.

Facilities:

Lincoln County Library: The roof is leaking. County maintenance has been notified. The hardware in the downstairs men's bathroom stall was replaced on May 29, 2023.

Alpine Branch Library: County maintenance is working on repairing a leak in the sprinkler system.

Cokeville Branch Library: County maintenance repaired the furnace on May 11, 2023.

La Barge Branch Library: The skylights are leaking in La Barge, again. County maintenance has been notified. The parking lot is scheduled to be chip sealed and striped.

Executive Session:

The board moved into Executive Session at 1:08 p.m. to discuss personnel. (Chadwick/Willford); motion carried.

The Board came out of Executive Session at 1:20 p.m. (Chadwick/Willford); motion carried.

As discussed in Executive Session, it was moved to adjust the Director’s salary to correspond with the Payscale that was adopted by the Board at the March 16, 2023 meeting (Willford/Chadwick); motion carried.

COVID- 19:

Following a brief discussion, the board offered support for the removal of the COVID-19 barriers from all the libraries.

Budget Hearing:

Missy, Anne and Traci met with the commissioners on May 3, 2023 to discuss the proposed FY24 budget.

Upcoming events were noted.

Financial statements, branch manager’s and youth service librarian’s reports were reviewed.

Chairman Countryman asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:35 p.m. (Chadwick/Bluemel); motion carried.

Submitted by

date

Traci Countryman, Chairman

date