

## **Lincoln County Library System**

Board of Trustees Meeting, February 17, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:03 p.m. by Chairman Tratnik. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Diane Sakai, (via tele-conference), Rosalie Tratnik and Lorelle McPhee (via tele-conference); Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of January 20, 2022. Richard added Discussion Items: f. Staffing. There were no other changes. The amended agenda and minutes were accepted by consensus.

Diane moved to accept the end-of-month January 2022 vouchers in the amount of \$100,960.70 and February 2022 vouchers in the amount of \$11,862.70. Lorelle seconded. Motion carried.

The board reviewed the Building Policies and External Relationships. No action taken.

Lorelle moved to adopt the proposed changes to the Materials Policy.

“Responsibility for materials selected and read by children and adolescents rests with their parents or legal guardians. The Lincoln County Library System does not stand in loco parentis. Collection development decisions are not influenced by the possibility that materials may be accessible to minors.” Diane seconded. Motion carried.

### Discussion Items

Action Plan Update: System staff is working on transition planning. Work on all other active goals continues.

COVID-19 Update: Richard and Missy continue to monitor the pandemic closely.

Closures: The Lincoln County Library system was closed on January 5-6, due to inclement weather.

Facilities: The Star Valley Branch has been having sewer problems since late December. The bathrooms are currently inoperable. The County has been notified. Repairs to the sewer line will possibly not occur until spring.

Upcoming events were noted.

Staffing: Sheryl, Technical Services, is retiring in June.

Financial statements, branch manager’s and youth service librarian’s reports were reviewed.

Chairman Tratnik asked if there were any public comments. There were none.

Lorelle moved and Lynn seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:19 p.m.

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Submitted by

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date

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Rosalie Tratnik, Chairman

\_\_\_\_\_  
date

The February payroll, payroll taxes and other end of month payables totaled \$101,445.35.