

Lincoln County Library System

Board of Trustees Meeting, April 21, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Chairman Tratnik. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Diane Sakai, (via tele-conference), Rosalie Tratnik and Lorelle McPhee (via tele-conference); Commissioner Jerry Hansen; Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of March 17, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Diane moved to accept the end-of-month March 2022 vouchers in the amount of \$92,917.60 and April 2022 vouchers in the amount of \$13,203.11. Lorelle seconded. Motion carried.

The board reviewed the Personnel Policies - Pages 38-46. No action taken.

Discussion Items

Action Plan Update: Focus was on building sketches for the Emergency pocket plan. System staff is working on transition planning. Work on all other active goals continues.

Covid-19 Update: Richard and Missy continue to monitor the pandemic closely.

Public Library Association:

Strategic Planning:

Staffing:

Lincoln County Library: Interviews were held for the technical services manager position.

Thayne: Jennifer Giese resigned from the Thayne Branch Library on March 28, 2022.

Technology:

Grant from the County: The Lincoln County Library System received 3 laptops from the County as part of their ARPA grant.

Email/cloud storage: We updated our email/cloud storage service (Google) to 30 GB total storage.

Facilities: The Star Valley Branch has been having sewer problems since late December. The bathrooms are currently inoperable. Sunrise Engineering is proceeding with obtaining all the necessary easements to complete this project.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Tratnik asked if there were any public comments. Commissioner Hansen spoke to the Board and expressed his appreciation for the work the board and library performs. Jeremiah Hardesty has concern about a book "Sex is a Funny Word." Richard explained there was a reconsideration policy/procedure that he is welcome to use.

Diane moved and Traci seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:26 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The April payroll, payroll taxes and other end of month payables totaled \$105,712.04.