

## County Library System

Board of Trustees Meeting, May 19, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:03 p.m. by Chairman Tratnik. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Rosalie Tratnik and Lorelle McPhee (via tele-conference); Assistant Director - Missy Harris and Director – Richard Landreth. Board of Trustee member Diane Sakai was absent.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of April 21, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Traci moved to accept the end-of-month April 2022 vouchers in the amount of \$105,712.04 and May 2022 vouchers in the amount of \$11,215.10. Lorelle seconded. Motion carried.

The board reviewed the Personnel Policies - Pages 46-49. No action taken.

### Discussion Items

Action Plan Update: This month the focus was on building sketches for the pocket plan and working with the accepted practice guidebook.

Covid-19 Update: Richard and Missy continue to monitor the pandemic closely.

Strategic Planning: Richard discussed “What makes a plan STRATEGIC?”

Budget: On April 5, 2022 Richard submitted the proposed budget approved by the library board to the Lincoln County Commissioners.

### Staffing:

Lincoln County Library: An offer was extended, and accepted, for the Technical Services Manager position. The new employee will begin May 23, 2022.

Thayne: On April 25, 2022 Kristi Quinn resigned from the Lincoln County Library System. She has been with the Library System for over 7 years.

### Technology:

County (grant): The Lincoln County Library System received 12 desktop computers from the County as part of their ARPA grant.

Internet Speed Update: Internet speeds were increased in Alpine, Star Valley, Thayne and the Lincoln County Library.

### Facilities:

Star Valley: Update on the sewer issue from Matt Mochel: Commissioners have signed the agreement for Sunrise Engineering (Afton) to facilitate the project. The County is going to dig up the sewer line to investigate what repairs are needed.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Tratnik asked if there were any public comments. There were none.

Lorelle moved and Lynn seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:21 p.m.

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Submitted by

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date

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Rosalie Tratnik, Chairman

\_\_\_\_\_  
date

The May payroll, payroll taxes and other end of month payables totaled \$90,063.71.