

Lincoln County Library System

Board of Trustees Meeting, June 17, 2021

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:07 p.m. by Chairman Tratnik. Present were Board of Trustees members – Anne Bluemel, Lynn Donnelley (via tele-conference), Lorelle McPhee, Diane Sakai (via tele-conference), Rosalie Tratnik; Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any public comments. There were none.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes May 20, 2021. There were no changes. The agenda and minutes were accepted by consensus.

Lorelle moved to accept the end-of-month May 2021 vouchers in the amount of \$100,008.53, and June 2021 vouchers in the amount of \$14,837.69. Diane seconded. Motion carried.

Action Items:

None

Discussion Items:

Action Plan Update: Building managers continue to comment/edit/add to the procedures manual. Richard is continuing to update as suggestions are made.

COVID-19: The Lincoln County Library System continues to run at Stage 4 of the Closing/Opening plan.

- Curbside pickup service is still being used.

Free Little Library: Richard attended a city council meeting on May 10, 2021 with members of the Canyon Elementary staff to show support for this program.

Technology:

Computers: Computers for all buildings were delivered and staff are working on installation.

Cloud keys and Access Points: The Cloud key and wireless saucers are working in Kemmerer. Saucers and cloud keys have been ordered for Cokeville and La Barge.

Facilities:

Lincoln County Library System: Matt Mochel is now the maintenance person for the entire county.

Budget: Missy and Richard presented the proposed budget (as approved by the Library Board of Trustees) to the County Commissioners on May 4th.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Lorelle moved and Anne seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:20 p.m.

Submitted by

date

Rosalie Tratnik, Chairman

date

The June payroll, payroll taxes and other payables totaled \$110,605.92.