

## **Lincoln County Library System**

Board of Trustees Meeting, June 16, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Chairman Tratnik. Present were Board of Trustees members – Traci Countryman (via tele-conference), Lynn Donnelley (via tele-conference), Lorelle McPhee (via tele-conference), Rosalie Tratnik and Ann Willford; Assistant Director - Missy Harris and Director – Richard Landreth.

Chairman Tratnik asked if there were any changes to the agenda or to the minutes of May 19, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Lorelle moved to accept the end-of-month May 2022 vouchers in the amount of \$90,063.71 and June 2022 vouchers in the amount of \$25,305.45. Lynn seconded. Motion carried.

There were no Action Items.

### Discussion Items

**New Board Member/Board Member Resignation:** On June 7, 2022 Ann Willford was appointed to the Board of Trustees by the Lincoln County Commissioners. She replaces Diane Sakai who resigned on May 19, 2022.

**Action Plan Update:** This month the focus was on building sketches for the pocket plan and working with the accepted practice guidebook.

**Strategic Planning:** Richard discussed “What results should you expect?”

**Budget:** On May 16, 2022, Richard and Missy presented the proposed budget for FY23 to the Lincoln County Commissioners.

**Outreach:** Richard updated the board on outreach events such as the Kemmerer Jr/Sr High School Career Fair and the Wyoming Reads program.

### Staffing:

Lincoln County Library: Terri Cartwright started as the Technical Services Manager.

Thayne: Alicen Rapier was hired for the library assistant position.

### Facilities:

Star Valley: The ongoing sewer line problem was identified and repaired on May 26 and 27.

Upcoming events were noted.

Financial statements, branch manager’s and youth service librarian’s reports were reviewed.

Chairman Tratnik asked if there were any public comments. There were none.

Lynn moved and Lorelle seconded to adjourn the meeting. Chairman Tratnik adjourned the meeting at 1:13 p.m.

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Submitted by

\_\_\_\_\_  
date

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Rosalie Tratnik, Chairman

\_\_\_\_\_  
date

The June payroll, payroll taxes and other end of month payables totaled \$104,101.74.