

Lincoln County Library System

Board of Trustees Meeting, August 18, 2022

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:10 p.m. by Chairman Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via tele-conference), and Lynn Donnelley (via tele-conference); Assistant Director - Missy Harris and Director – Richard Landreth. Ann Willford was absent.

Chairman Countryman asked if there were any changes to the agenda or to the minutes of July 21, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Gayle moved to accept the end-of-month July 2022 vouchers in the amount of \$82,314.61 and August 2022 vouchers in the amount of \$17,664.68. Anne seconded. Motion carried.

Action Items

Anne moved to approve the FY23 Board Meeting Dates as presented. Lynn seconded. Motion carried.

Discussion Items

Action Plan Update: The disaster preparedness pocket plans are getting close to completion. Work continued on the accepted practice guidebook.

Strategic Planning: The process was reviewed on how to create a strategic plan, along with next steps in formulating a plan for the Lincoln County Library System.

Outreach: Richard met with 4 other Wyoming librarians to create their Strategic Plan in Teton County Library.

Staffing: Star Valley Branch Library: Becky Astle resigned on July 29, 2022. Richard and Melissa are in the process of filling the position.

Facilities: Still waiting for the skylights in Cokeville to be repaired.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairman Countryman asked if there were any public comments. There were none.

Lynn moved and Gayle seconded to adjourn the meeting. Chairman Countryman adjourned the meeting at 1:33 p.m.

Submitted by

date

Traci Countryman, Chairman

date

The August payroll, payroll taxes and other end of month payables totaled \$104,893.95.