

## Lincoln County Library System

Board of Trustees Meeting, September 15, 2022  
1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:09 p.m. by Vice Chairman Chadwick. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via teleconference), and Lynn Donnelley (via tele-conference), and Ann Willford; Assistant Director - Missy Harris and Director – Richard Landreth (via tele-conference). Traci Countryman was absent.

Vice Chairman Chadwick asked if there were any changes to the agenda or to the minutes of August 18, 2022. There were no changes. The agenda and minutes were accepted by consensus.

Anne moved to accept the end-of-month August 2022 vouchers in the amount of \$104,893.95 and September 2022 vouchers in the amount of \$9,986.96. Ann seconded. Motion carried.

### Action Items

Ann moved to approve the FY23 Action Plan as presented. Anne seconded. Motion carried.

### Discussion Items

Strategic Planning: Richard discussed “Why strategic plan?”.

- Builds support across staff, from patrons, etc.
- Increases the likelihood of targeted impact.
- Allows for effective measurement of services. Are you doing the right things?
- Helps to determine if the library makes a difference.
- Helps libraries stay relevant.

### Staffing:

Star Valley Branch Library: On August 25, 2022 Kestina Imeson was hired as a youth services librarian.

### Facilities:

Cokeville: Alder Sales, Murray, UT, repaired the skylight on August 29, 2022.

La Barge: The skylights were repaired.

Star Valley: The sewer issue is back. A plan of action was implemented on August 31, 2022.

Lincoln County Library: The Kemmerer Interact Club assisted Matt, Kimberly and Anne B. in removing the mulch around the library. It is being replaced with gravel. A tree was planted. This project will be finished in September

Upcoming events were noted.

Financial statements, branch manager’s and youth service librarian’s reports were reviewed.

Vice Chairman Chadwick asked if there were any public comments. There were none.

Lynn moved and Anne seconded to adjourn the meeting. Vice Chairman Chadwick adjourned the meeting at 1:25 p.m.

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Submitted by

\_\_\_\_\_  
date

\_\_\_\_\_  
Traci Countryman, Chairman

\_\_\_\_\_  
date

The September payroll, payroll taxes and other end of month payables totaled \$93,365.09.