

Lincoln County Library System

Board of Trustees Meeting, August 21, 2025

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:06 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Gayle Chadwick (via video-conference), and Ann Willford; Director - Missy Harris and Operations Manager - October Dunford. Board of Trustees members Jean Kelley and Rosalie Tratnik were absent.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of July 24, 2025. Director Harris noted a spelling error in the minutes of July 24, 2025 that requires correction. There were no other changes. The agenda and minutes were approved by consensus with the noted changes.

Acceptance of Bills

It was moved to accept the end of month July 2025 vouchers in the amount of \$86,939.22 and August 2025 vouchers in the amount of \$37,625.45 (Willford/Chadwick); Motion carried.

Action Items

None

Discussion Items

FY26 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #1: Strengthen marketing and outreach services to improve public awareness of library programs and services.
 - Seek Partnership for collaboration.
 - Due to the recent property tax cuts, Astoria Hot Springs Park has generously offered to continue supporting LCLS by providing five passes per week at no charge through the remainder of 2025.
 - Star Valley Branch partnered with the Greys River Ranger District to bring Smokey Bear to youth story times, where he taught children about fire danger and how to respond in the event of a fire.
 - Participate in community events to promote the library services and resources.
 - Cokeville Branch partnered with Cokeville High School and the Town of Cokeville to help host a Color Run as part of the July 24th celebration.
 - Star Valley Branch contributed to the community by donating food to the Afton Food Pantry through their *Grow a Little Extra* program.

FY25 Year in Review

FY25 closed on a strong note, showing clear growth in both usage and community engagement. The data highlights the ongoing demand for library services, the community's strong commitment to lifelong learning, and our staff's commitment to providing high quality, impactful service.

Facilities

Cokeville Branch: We are still waiting for several maintenance items to be completed. These include repairs to the front door, repair of the back porch railing, replacement of the outside book drop, and an inspection of the skylights for potential leaks.

Technology

In July, Director Harris reviewed and updated material records in Workflows to ensure the database remains accurate and current. Because a portion of the WYLD Consortium fees is based on the number of items in the collection, maintaining accurate records is essential both to avoid charges for items no longer owned and to support effective record searches.

Upcoming events were noted.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:35 p.m. (Willford/Chadwick); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date