

Lincoln County Library System
Board of Trustees Meeting – July 23, 2026
1:00 p.m. – Lincoln County Library, Kemmerer, Wyoming

The meeting was called to order at 1:02 p.m. by Chairperson Bluemel. Present were Board of Trustees members Anne Bluemel, Gayle Chadwick (via video-conference), Jean Kelley (via video-conference), Rosalie Tratnik and Ann Willford; Director Missy Harris; and Operations Manager October Dunford.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of June 18, 2026 and the Executive Session minutes of June 18, 2026. There were no changes. The agenda and minutes were accepted by consensus.

Reorganization of the Board: Rosalie Tratnik moved that the Lincoln County Library System Board of Trustees retain the current slate of officers for Fiscal Year 2027: Anne Bluemel, Chairperson; Gayle Chadwick, Vice-Chairperson; and Ann Willford, Treasurer. Jean Kelley seconded; Motion carried.

Acceptance of Bills

It was moved to accept the end-of-month June 2026 vouchers in the amount of \$148,392.10 and July 2026 vouchers in the amount of \$31,495.75 (Willford/Tratnik); Motion carried.

Action Items

Adopt FY27 Budget

Following review and discussion, the Board adopted the Lincoln County Library System Fiscal Year 2027 budget (July 1, 2026, through June 30, 2027), in the amount of \$2,304,289.00, as presented (Kelley/Chadwick); Motion carried.

Approve FY27 Board Meeting Dates

The Lincoln County Library System Board of Trustees approved the Board meeting schedule for Fiscal Year 2027 (July 1, 2026 through June 30, 2027) as presented (Willford/Tratnik); Motion carried.

Approve FY27 Depository Banks

The Board designated First Bank (Kemmerer) and the Wyoming Government Investment Fund as depositories for Lincoln County Library System funds for Fiscal Year 2027 (July 1, 2026, through June 30, 2027) (Willford/Tratnik); Motion carried.

Approve Library Building Hours

The Board approved the revised library building hours, effective August 1, 2026, as presented: **Monday and Friday, 10:00 a.m. to 4:00 p.m.; Tuesday through Thursday, 10:00 a.m. to 6:00 p.m.** Saturday hours remain unchanged. (Willford/Tratnik); Motion carried.

Discussion Items

FY26 Strategic Plan

Goal #1: Strengthen marketing and outreach services to improve public awareness of library programs and services.

Cokeville partnered with Amanda Bird, community member, to host a Community Scavenger Hunt for America's 250th birthday.

Goal #2: Provide appealing, inclusive programs of high interest to adults.

The Thayne Branch hosted Madison Pantuso and Rosa Montano who taught art classes for adults.

Board Member Reappointment

Ann Willford has been reappointed by the Lincoln County Board of County Commissioners to serve a second term on the Lincoln County Library Board. Her reappointment ensures continued service and representation on the Board.

FY27 Budget Advocacy and Funding Discussion

Director Harris met with Board Chair Anne Bluemel and County Chief of Staff Steven Allen to discuss options for addressing the projected \$400,000 FY27 budget shortfall, including a proposal to share the funding gap. Director Harris and Chair Bluemel attended the July 20, 2026, County budget hearing to advocate for additional funding. Final funding decisions were made on July 21, 2026.

Public Records Request

The Library System was copied on a revised Wyoming Public Records Act request submitted to Lincoln County seeking transaction-level general ledger data for County component units, including the Library, for fiscal years 2019–2025. The request is being handled by Lincoln County, with the Library providing information as needed.

Upcoming events were noted.

Financial statements and Branch Manager and Youth Services Librarian reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 2:15 p.m. (Kelley/Willford); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date