

Lincoln County Library System

Board of Trustees Meeting, December 19, 2024

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:06 p.m. by Chairperson Bluemel. Present were Board of Trustees members - Anne Bluemel, Jean Kelley (via video-conference), Rosalie Tratnik and Ann Willford; Director - Missy Harris and Operations Manager - October Dunford. Board of Trustee member Gayle Chadwick was absent.

Chairperson Bluemel asked if there were any changes to the agenda or to the minutes of November 21, 2024. There were no changes. The agenda and minutes were approved by consensus.

Acceptance of Bills

It was moved to accept the end of month November 2024 vouchers in the amount of \$132,433.62 and the December 2024 vouchers in the amount of \$ 6,721.44 (Willford/Tratnik); Motion carried.

Action Items

None

Discussion Items

FY25 Strategic Plan

Highlights from the Strategic Plan goals:

- GOAL #1: Strengthen marketing and outreach services to improve public awareness of library programs and services.
 - Participate in community events to promote library services and resources.
 - Cokeville Branch Library hosted a movie watch party at the library for the upcoming High School Musical.
 - La Barge Branch Library partnered with the Town of La Barge for a community garden project to enhance the beauty of La Barge this summer.

Proposed Social Media Policy

A social media policy is crucial for establishing clear guidelines on how the library and its staff engage on social media, both in a professional role and as individuals representing the library. This policy will proactively ensure that the library's online presence remains impactful, respectful, and legally compliant. After thoughtful discussion, the board of trustees has decided to proceed with the implementation of the proposed social media policy.

Wyoming Snapshot Day

On October 22, 2024, more than thirty Wyoming libraries joined together to celebrate Wyoming Snapshot Day. They shared photos and patron comments with the Wyoming State Library, capturing a vibrant snapshot of the activities and impact of libraries across the state.

Staff

Cokeville Branch Library: Tammy Plowman, Youth Services Librarian celebrated ten years of service on November 18, 2024.

Technology

Director Harris is evaluating the potential of introducing Bring Your Own Device (BYOD) mobile printing in our libraries, a feature that has been highly requested by patrons. While cost has been a challenge in the past, Princh offers this service at a reasonable rate of \$249 per year per location. To assess its impact, we will conduct a 30-day free trial at the Lincoln County Library and the Alpine Branch Library before making a final decision.

Facilities

Lincoln County Library: The solar tint film on the upper-level windows has been replaced, enhancing comfort and efficiency. Additionally, blinds have been ordered for a small section of windows on the main floor to reduce glare and improve working conditions at the circulation desk.

Upcoming events were noted.

Financial statements, Branch Managers and Youth Service Librarians reports were reviewed.

Chairperson Bluemel asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:41 p.m. (Willford/Tratnik); Motion carried.

Submitted by

Date

Anne Bluemel, Chairperson

Date

Ann Willford, Treasurer

Date