



Wednesday, May 14th, 2025  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Kristi Olson at 5:18 PM
- II. Board Members Present:
  - A. Board Members Present: Kristi Olson, Jon Jelinek
  - B. Board Members Absent: Scott Hills, Cory Burns, Darrin Wollitz
  - C. Staff Present: William Dahl, Matt Oppegard, Gabbi Holand
  - D. Media Present: Todd Morgan
- III. Kristi asked if there were any additions or deletions to the agenda.
- IV. Approval of the minutes from the April Park Board Meeting held on 04/09/2025 will be approved at the June Board Meeting on Tuesday, June 10<sup>th</sup>.
- V. Authorization of expenditures will be approved at the June Board Meeting on Tuesday, June 10<sup>th</sup>. Matt asked the board to review the unpaid bills and answered any questions they had. Matt will pay the bills to keep accounts current and avoid past due charges.
- VI. Matt presented the April bank statement report to the Park Board for their review.
- VII. Reports:
  - A. Recreation Manager
    - i. Gabbi reported that Soccer finished last week. It was another successful season.
    - ii. Gabbi capped the Lifeguards at 17. She is very happy with the latest applications. The pool is set to open on Monday, June 2<sup>nd</sup>. The June swim lessons are filling up with 2 age groups already full. June swim lessons will start on Monday, June 9<sup>th</sup>. July swim lessons registration will start on Friday June 20<sup>th</sup>. July lessons will start Monday, July 7<sup>th</sup>. Pool rental rates have increased to \$100 per hour.
    - iii. The gymnastics camp registration is open now and has plenty of room available. Gymnastics camp starts on Monday, July 7<sup>th</sup>.
    - iv. Pickleball Clinic will start on August 4<sup>th</sup>. Registrations will be online starting July 1<sup>st</sup>.
  - B. Director
    1. Parks
      - i. Bill reported that the Angel of Hope committee has notified the Parks Office that the Angel of Hope is leaning due to a frost heave. They have contacted the installer, who will be repairing it this summer when they are in the area.
      - ii. Bill and Matt have been working closely with Wanda Ensrude with the City to follow the proper procedure for the Special Roads Fund Grant that was awarded to repair the Leistikow Park Road. It will be filed the same way as last time with the project going through the City and the Park Board will reimburse the city through specials.
      - iii. The Recreation Trails Grant has received funding from the Federal Government. We will receive the letter to start the Leistikow Park Trails Bridge project once the state receives the FMIS approval. Bill has notified

Pastorek Construction that the current bridge will need to be removed, and the abutments installed this summer so the bridge project can be completed by July 30<sup>th</sup>, 2026. Once the bridge project starts, that portion of the trails will be closed off until the bridge is completed.

- iv. Bill reported that one of the dog fountains that were rebuilt had been installed in Leistikow Park. The other dog fountain will be installed in Shumacher Park next summer.
- v. The flower beds will be planted next week, the dock will be installed later this week, and the river fountain will be installed next week.

2. Campground:

- i. Bill reported that Cabin 8 has been competed with the 1<sup>st</sup> stay starting Saturday. The cabin is booked all season with the same construction worker.
- ii. Lyle has returned to Host the campground again this year.
- iii. Bill reported that the health inspector had inspected the campground. The park staff have installed the weather stripping on the comfort station doors and have started testing the smoke detectors in the cabins weekly and logging the tests. Gabbi helped Fire Bug locate the fire extinguishers in each of the cabins so he could test and tag them. Fire Bug found that the extinguishers in cabins 1-5 were all recalled by Kidde. Gabbi filed the claims on those fire extinguishers. Replacements should arrive in 2-3 weeks.

3. Pool:

- i. Bill reported that the pool will open Monday, June 2<sup>nd</sup>.
- ii. IBIS Enterprises has completed the business plan and will have a presentation at the City Hall Committee Room on Tuesday, June 3<sup>rd</sup> from 11am-1pm. The Park Board is invited to attend the presentation. For the Park Board Members that cannot attend, there will be a Zoom link available to join the presentation remotely.
- iii. The Bingo Pool Fundraiser went well. There was a lot of competition on the date that was picked for the event. Next year the Bingo Fundraiser will be in April. Everyone that attended enjoyed themselves and the Parks Office has received several requests to run the event more frequently.

4. Arenas:

- i. Bill reported that the new arena project has been moving forward. The City of Grafton, The Grafton Blue Line Club, Grafton Park Board, North Stars Youth Hockey, and Grafton Public Schools have all been working together to make the project possible. The city will secure the Bonding in August, and the School Agreement needs to be finalized. The project may begin after the city has secured the Bonding.

5. Athletic Fields:

- i. Both loads of Ag-Lime have been delivered. The Ball Diamond Boosters have agreed to pay for 1 of the 2 loads. The park staff will work on distributing the Ag-Lime to the ballfields.

6. Elmwood:

- i. Bill reported that Skinner Roofing has completed the porch roof repair at the Historic Elmwood House. Park staff will reinstall the siding and porch railings.

C. Business Manager:

- i. Matt notified the Park Board that the June meeting will be held a day earlier on Tuesday, June 10<sup>th</sup> at 5:15pm at the Parks Office Board Room (715 West 5<sup>th</sup> Street).

- ii. Matt asked if there were any dates that worked best to schedule meetings for the 2026 Budget. The Board decided that to have an email sent out to pick dates that work best for the whole board.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Kristi adjourned the meeting at 5:46 pm.