



Wednesday, January 14, 2015

City Hall/ Second Floor

5:15 p.m.

## Minutes:

- I. Call to Order by Kerry DeMars at 5:15pm
  - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey, Cory Burns
  - B. Staff Present: Bill Dahl, Kristy Jelinek, Mike Steinfeldt
  - C. Media Present: Todd Kjelland
  
- II. Motion by Cory and second by Scott to approve the December 10<sup>th</sup> minutes, motion passed. Authorization of expenditures was approved with a motion by Cory and second by Scott. The bank statement report was distributed.
  
- III. Reports:
  - A. Director
    1. Arenas
      - i. Bill has contacted Pastorek's about the lobby project, but hasn't connected with him yet. He will follow up this month
    2. Campground
      - i. Contract for bid for the new Campground Welcome Center listed in the Campground Expansion grant. Bill explained what work is included in the advertisement. Cory suggested adding air conditioning in the bid. Kerry suggested looking into gas water heater. Todd asked if an on demand heater would be worth looking into. Bill will look into all options before putting the ad out.
      - ii. Bill told the board we received our first reimbursement from the Campground Expansion Grant for over \$37,000.
  
  - B. Business Manager
    1. Kristy provided a sheet with a breakdown of four plans from Blue Cross Blue Shield. She explained she had contacted Ann West for a proposal, but those proposals were higher than the BCBS proposals. Kristy answered questions from the board regarding the difference in the plans. Brad moved to change the employee health insurance to the Blue Direct 100 2100 plan, Todd second, motion passed.
    2. Audit proposal – Kristy asked Kerry to look over and sign the contract for the audit for this year.
    3. Brad asked for clarification on the time sheets as to why vacation and holiday pay was broken out. Kristy and Bill explained how time is tracked and broken down, but the overall pay stays the same.
  
  - C. Recreations/Facilities Manager
    1. Activities
      - i. Mike explained that we have offered 6 events at the CC last month.
      - ii. Winter Fest will be held Jan. 17. Mike said we will open the Boy Scout cabin for hot chocolate and youth activities. Mike will offer free cross country lessons during this time as well. We are allowing the public to use the skis and snowshoes for free.
      - iii. Mike has been on the radio Wednesdays mornings for 10-15 minutes.
      - iv. Acro performances at basketball games will be Jan. 23 and 30 and Feb 10. The in house performance will be held Feb. 15.
      - v. Figure skating show will be March 20-21.

- IV. No Old Business to address.
- V. New Business:
  - A. Reallocation of Funds
  - B. Removal of Old Records-Kristy explained there were a lot of old records stored that are past the legal length of time to hold onto and asked for a motion to dispose of them. Cory moved and Scott second to shred the documents, motion passed.
- VI. Public Comments:
- VII. Adjournment: Motion by Brad, second by Todd, motion passed. Meeting adjourned at 6:02pm