



Wednesday, April 08, 2015

City Hall/ Second Floor

5:15 p.m.

Minutes:

- I. Call to Order by Kerry DeMars at 5:15pm
 - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Cory Burns, Todd Storey
 - B. Staff Present: Dean Feltman, Kristy Jelinek, Mike Steinfeldt, Doug Johnson
 - C. Media Present: Todd Kjelland

- II. Motion by Todd and Cory second by to approve the March 11th minutes, motion passed. Authorization of expenditures was discussed and was approved with a motion by Scott and second by Brad. The bank statement report was distributed.

- III. Reports:
 - A. Director – Kristy read a report from Bill
 1. Arenas
 - i. Midwest Refrigeration completed ice plant shut down on April 7th, they will be back to remove brine pump to replace leaking seals and bearings. Cory asked if this was an issue we knew we had, Dean said yes and it was supposed to be done last year.
 - ii. Dean, Diane, and Fred have done a great job in cleaning the Arena, pressure washing all the locker rooms, bleachers, under the bleacher storage areas. Cleaning, buffing and resealing rink boards and glass. New floor scrubber works great on ice and all floors. Arena is ready for the Fireman's Ball on April 11th. Kristy and Todd added that figure skating and hockey parents have told them, on numerous occasions, how happy they are with the cleanliness of the arena.
 - iii. Pastorek's will start construction on fire doors (NE and SE locations) early June
 2. Parks
 - i. All parks open and garbage and branches that has accumulated over the winter has been picked up at all locations. Will start to bring picnic tables back to the parks sometime next week
 3. Campground
 - i. Heating, AC and plumbing almost complete at Welcome Center, Fred has completed most of the electrical work at the Welcome Center.
 - ii. Working on walls and ceilings at the Welcome Center.
 - iii. Pastorek's notified on bid for doors. The doors are ordered (three weeks out) and they will install early May when doors arrive.
 - iv. Will be running a camera to scope sewer lines, will be working with the city if we have any problems with the sewer line connecting to the mound Mike Houska built in 2011. Cory should be able to fill you in on the potential problem. Cory explained that the sewer line under the mound was blocked with cement at some point.
 - v. Had some problems with the sewer lines in the crawl space that separated when the building sat unheated for a few years. Kutz repaired all connections that separated, will bill overage on separate invoice.
 - vi. Fred has started electrical work on cabins. Kristy said there may be early campers in the campground due to early construction projects. Express Personnel have reserved 30 sites during harvest. Scott asked if Express will pay for all sites reserved, Kristy said yes.
 - vii. Kristy will prepare a contract for Lyle, and distribute it. If approved, it will be sent to Lyle to review and sign.

4. Athletic Fields
 - i. Winter garbage picked up at all locations.
 - ii. Working on resetting batting cage hoop at complex and water is turned on.
 - iii. Cory said he was told Parks and Rec may have access to another scoreboard if we would want another one.
5. Pool
 - i. Will start spring cleanup in May
 - ii. Mike has been in touch with returning lifeguard and been talking and interviewing new lifeguards.
 - iii. Mike reported we have either 7 or 8 returning lifeguards and have interviewed 2 more and have them scheduled for certification training. Hope to have 10-11 lifeguards for the summer. Cory asked if many of the lifeguards were coming back from last year. Mike explained 8 or 9 guards were coming back.

B. Business Manager

1. Cabins
 - i. Kristy submitted a grant for the cabins for the overage charges. She is still looking for more ways to recoup the overcharges.
 - ii. Cory asked what the overage charges where for. Kristy explained the cabins were more expensive to build then the bid from Simonsons came in at. They were also more expensive since North Valley Career and Tech Center didn't build them, and Premier Building charged more.

C. Recreations/Facilities Manager

1. Anything Goes Sale
 - i. Date set for April 25. Switching over to promote for people to attend the sale. All floor booth spaces are sold out so creating more space by utilizing lobby and locker room space. With the new spaces added there are now a total of 81 spaces rather than the original 75 with over 60 different vendors. Been promoting on social media, radio, newspaper sources. Scott asked if Parks and Rec had stuff to sell. Kristy and Mike said yes.
2. Soccer
 - i. Mike explained that soccer started last week, April 2. About 100 enrolled within the 4 groups. Once the weather starts to improve, Mike said that practice will be starting outside.
3. Summer Programs
 - i. Mike said that we will be distributing the Summer Program brochures out next week.
 - ii. Most programs are all set with coaches, just a few such as golf and a couple baseball levels are still searching for coaches.
4. Baseball Meeting
 - i. Mike is having a baseball meeting tonight, April 8th to find out who is going to be in what leagues for the summer.

IV. Old Business:

1. Winter Sports Arena
 - i. Kristy said based on February minutes the Winter Sports was to be discussed again in April, but hasn't heard an update from the committee yet. Scott asked how everything worked this past season with 1 arena. Kristy said this year worked out fairly well, but there was 1 group, the Mites, who would have liked more ice time. However, Kristy said there could be potential issues when the high school goes back to taking 2 different practices for JV and Varsity that someone will have to take early morning or late night practices. Brad asked if anyone asked about a lower fee for ice rental due to these conflicts. Kristy explained that it was discussed amongst the Youth Hockey board, but as a whole they didn't agree to come forward to Parks and

Rec. Kristy also reminded the board the hockey contracts are up for renewal this summer. Cory asked if we could leave ice open for another week for youth hockey? Kristy said youth hockey finishes their season by that point. Kristy said there were a group of spring hockey players and old timer hockey players that wanted additional ice time to prepare for a tournament. Dean mentioned we also kept the CC open an week longer than usually. Cory said he thought it might be ok to leave the arena open another week for anyone who wants to skate. Dean said we needed to consider the cost to do that and Kristy mentioned the events that are held in the CC shortly after ice is taken out.

- ii. Cory asked if the Park Board wanted to come up with a plan on how to move forward with the Winter Sports Arena if the committee that was formed doesn't come forward with a plan? Kristy mentioned, again, the WS arena is covered at a very low coverage plan.

V. No New Business to address.

VI. No Public Comments:

VII. Adjournment: Motion by Brad, second by Todd, motion passed. Meeting adjourned at 5:44 pm