



Wednesday, July 8<sup>th</sup>, 2015

City Hall/ Second Floor

5:15 p.m.

## Minutes:

- I. Call to Order by Kerry DeMars at 5:15pm
  - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Cory Burns
  - B. Staff Present: Bill Dahl, Dean Feltman, Kristy Jelinek, Mike Steinfeldt, Doug Johnson, Zach Feltman
  - C. Media Present: Todd Kjelland
  - D. Other Present: Todd Morgan, Stacey Langen, Wanda Krataville
  
- II. No objection to move New Business to the top of the agenda
- III. New Business
  - A. Walsh County Health District

Stacy asked the Grafton Park Board to consider making their facilities smoke free zones. (handouts were provided) Bill expressed concern on how to police the areas and enforce these rules. Bill and Kerry expressed interest in discussing the information further during committee meetings before a decision was made.
  - B. Grafton Youth Hockey Golf Tournament

Kristy explained that youth hockey contacted her and asked if Parks and Rec would be interested in sponsoring a hole at the golf tournament. It was decided not to sponsor a hole, but to provide a gift certificate for a prize instead.
  
- IV. Motion by Cory and second by Scott to approve all June meeting minutes, motion passed. Authorization of expenditures was discussed and was approved with a motion by Todd and second by Brad. The bank statement report was distributed.
  
- V. Reports:
  - A. Director
    1. Arenas
      - i. Bill explained that there has not yet been a response from Youth Hockey. Cory asked if a time limit should be set for a decision to be made at the Winter Sports arena. Brad suggested August 31, 2015. Scott suggested selling the Winter Sports to Youth Hockey? Brad moved to set a deadline of Aug 31 for a decision to be made on the WS, if a decision isn't made Parks and Rec will move forward and sell the building, Cory seconded, motion passed.
    2. Parks
      - i. Bill said the parks look good and SummerFest went well. Kerry said he received complaints about the \$2 swimming this year compared to free swimming last year. Kristy said Parks and Rec handed out over 200 free pool passes at the parade.
      - ii. Duck Derby brought in \$3680. Thank you to the Country Smokehouse for all of their work towards this event.
    3. Campground
      - i. Expansion Update – Pastoreks are working on the doors and should be done tomorrow. Lyle and Dean started working on the stairs and will be done soon. All the cabins are complete and open for business. Discussion was had regarding the 2 patrons that were asked to leave the cabins due to breach of contracts.
      - ii. 2014 - \$41,000 2015 - \$36,308 – down due to loss of construction workers

4. Athletic Fields

- i. GPR will host the 12U league baseball tournament in Grafton this coming weekend. Brad asked if Parks and Rec pays the staff out of the gate admission, Kristy said they had not in the past, Brad asked if that should be considered. Bill suggested that Mike ask other towns what they have done in the past. Brad asked how tournament hosts are decided. Kristy explained the tournaments rotate every year. Brad asked if it was worth the cost to host the tournament. Kristy and Bill said in the end the cost was probably a wash with the gate admission.

5. Pool

- i. Chlorinator is working well and chemical readings are the best they have ever been.
- ii. Pool inspection took place and it went well
- iii. 2014 - \$18,735 2015 - \$21,469 Brad asked Kristy to explain what parts of the pool take most of her time. Kristy said swimming lessons take a lot of time as do working with 13 lifeguards. Kristy also said there have been a lot of issues with family and daycare pool passes and recommends revamping the passes so less people take advantage of this. Brad asked if it was worth looking into a pool manager, Bill said it had been done in the past and was difficult trying to find someone who wasn't a teenager.

6. Elmwood

B. Business Manager

1. ND Tourism Grant

- i. Kristy explained a grant was awarded to Parks and Rec for the cabins for \$12,000

2. Swim lessons

- i. Kristy said due to high demand more lessons were added to the schedule

C. Recreations/Facilities Manager

1. Summer Programs

- i. Mike said programs were starting to wrap up with league tournaments this weekend. Fastpitch will wrap up within the next couple of weeks. Discussion was had in regards to the maintenance of the athletic fields after the season is over. There was a great response to this program with large numbers in the younger groups. Adventure camps will be held later this month, movie in the park and cheer and dance camp

VI. Old Business:

- A. Kristy said the High School ice rental contract was signed in our office.

VII. No Public Comments:

VIII. Adjournment: Motion by Cory, second by Todd, motion passed. Meeting adjourned at 6:02pm