



Wednesday, August 12th, 2015

Visitor Center/Leistikow Park

5:15 p.m.

Minutes:

- I. Call to Order by Kerry DeMars at
 - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Cory Burns
 - B. Board Members Absent: Todd Storey
 - C. Staff Present: Bill Dahl, Dean Feltman, Kristy Jelinek, Mike Steinfeldt, Zach Feltman
 - D. Media Present:
 - E. Others Present: Toddd Morgan

- II. Kerry asked if there were any additions or deletions to the agenda. There were none. Kerry asked for corrections or deletions to the minutes. Scott noted that Todd Storey was present at the meeting in July. Kristy will add his name to the minutes. Motion by Brad and second by Scott to approve the July 8th minutes, motion passed. Authorization of expenditures was discussed. Kristy noted that a bill from Pastorek Construction needed to be added for \$8659. Motion by Cory and second by Scott, motion passed. The bank statement report was distributed.

- III. Reports:
 - A. Director
 1. Arenas
 - i. High School contract was signed and finalized
 - ii. Ice Plant will be turned on Oct. 1
 - iii. Fire Exit Doors – Foundation work has begun
 - iv. Winter Sports arena is still sitting. Kristy asked if anyone has spoken with Chris Thompson about the deadline. She had called him, but said he had not returned her call. It was decided a letter will be drafted and sent to Chris Thompson and Youth Hockey August 13th.
 2. Parks
 - i. Cory mentioned someone had approached him and said the Parks look great.
 3. Campground
 - i. Bill reviewed the financials with the Campground (attachments provided). Money is down over \$6000 from last season, but there has suddenly been an influx of construction workers and thinks the income will increase over the next month.
 4. Athletic Fields
 - i. Maintenance is at a minimum
 5. Pool
 - i. Bill discussed the financials with the pool. (attachments provided)
 - B. Business Manager
 1. Budget Committee
 - i. Kristy explained a budget committee meeting needed to be set. August 25th at 12:00pm
 2. Fireman's Smoker
 - i. Kerry signed the rental agreement for the Smoker April 8th.
 - C. Recreations/Facilities Manager
 - i. Mike reviewed the summer programs for the Board members.
 - ii. Adventure Camp was a fair turnout and all participants were happy.
 - iii. Mike reviewed the fall program list and current fees.

IV. Old Business:

A. Grafton Youth Hockey Contract

- i. Bill said Youth Hockey has not yet signed their contract. Brad suggested that a letter be sent to Youth Hockey saying if they sign the contract by August 31st the increase will remain at \$32,500 however, if the contract is not signed by that date then the price will increase to \$33,600. Kerry added that if the contract isn't signed by Sept. 15th then Parks will begin contacting other entities about renting the ice.

V. New Business to address

A. Chamber of Commerce

- i. Kerry began by congratulating Todd on his new position. All Board members expressed their congratulations and said it was a pleasure working with Todd.
- ii. Todd addressed the Board about potentially giving the Chamber 2% of the lodging revenue from the campground. The Chamber understands that a major campground renovation is underway, but at some point it would be nice to see some revenue from that.
- iii. Todd discussed there was an article in the Walsh County Record about the campground and the campers mentioned it would be nice if the Chamber provided information to the campers. Todd said he received some calls from merchants stating that Welcome Bags were supposed to be available to campers and they were frustrated reading the article. Todd questioned if the Welcome Bags were being distributed. Kristy said that yes the bags were being given out, just not the way initially discussed. Kristy said a letter will be sent to the paper to clarify that the bags are available at the Visitor Center to all campers.

B. Rates: Campground, building rentals, house rental, CC advertising

- i. Discussion was had regarding seasonal campground rates. Overall idea is to leave the rates as is at \$1250
- ii. Bill suggested raising the rental from \$500 to \$600/month. He said the reason for the increase is because we started low due to not knowing the utilities. At this point utilities run between \$200-\$250 compared to the \$500-\$600 it was previously. It was agreed to raise the house rent to \$600.
- iii. Bill asked for current rental rates for the buildings. Capp and Tweten pay \$360, Neis pays \$1470 and Flanders pays \$2500. Discussion was had about the buildings. It was agreed to raise Tweten and Capp to \$500 and keep Nies and Flanders the same.
- iv. Bill discussed the CC advertising rates and asked if the wall ads should be increased from \$185 as they have been that rate for quite some time. Bill suggested going to \$200. Discussion was had. The board agreed that \$200 would be a good number. The smaller signs will increase to \$150 and the signs in the lobby will remain at \$175.

C. Quarterly Recap

- i. Kristy explained it was not available, but would be at the budget meeting

D. No Public Comments:

E. Adjournment: Motion by Brad, second by Cory, motion passed. Meeting adjourned at 6:19 pm