



Grafton Parks & Recreation

Wednesday, September 9th, 2015

City Hall/ Second Floor

5:15 p.m.

Minutes:

- I. Call to Order by Kerry DeMars at 5:15pm
 - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey, Cory Burns
 - B. Staff Present: Bill Dahl, Dean Feltman, Kristy Jelinek, Mike Steinfeldt, Doug Johnson
 - C. Media Present: Todd Kjelland
 - D. Others Present: Ron Thompson, Susie Geiger, Greg Young

- II. Kerry asked if there were any additions or deletions to the agenda. Kerry asked if there were any objections to moving the first order of New Business to the top of the agenda. There were none. Kerry asked for corrections or deletions to the minutes. Kristy said the start time of the August meeting was 5:15. She would add that to those minutes. Motion by Brad and second by Scott to approve the August 12th minutes with corrections, motion passed. Authorization of expenditures was discussed. Kristy explained that four entities were left off of the unpaid bills. Kutz O'Brien for \$9721.08, Schumacher and Sons for \$24.95, Tru North \$376.84 and True Value for \$1178.61 for a total of \$11,301.48 and the total unpaid bills is \$26,886.52. Motion by Scott and second by Brad, motion passed with corrections. The bank statement report was distributed.

- III. Reports:
 - A. Director
 1. Arenas
 - i. Bill updated the board on the fire exit doors at the Centennial Center saying they were almost completed and looked good.
 2. Parks
 3. Campground
 - i. Bill reviewed the financials with the Campground money is down over \$5000 from last season. Hoping to make up some of that loss during harvest.
 4. Athletic Fields
 5. Pool
 - i. Bill discussed the financials with the pool, revenue is up over \$3000. The pool will be winterized in mid-October.
 - ii. Bill explained he is still waiting for the adjusters claim regarding the pool roof. There are 3 holes in the roof from the damage from the tree. Discussion was had about the potential roof project.
 6. Elmwood
 - i. Thank you to the Elmwood board for the wonderful appreciation luncheon.
 - B. Business Manager

 - C. Recreations/Facilities Manager
 1. Mike reviewed the Fall programs. Hockey camp will be held in October and registration deadline is Sept. 21 before a late fee is applied. Brad asked how many kids signed up last year and Kristy said there were around 65.
 2. Mike explained that he is in discussion with someone about running our Acro program and hopes to hear back in the next few days.
 3. Figure Skating will start November 17th.
 4. Mike told the board he had been approached by a hockey coach asking if Parks and Rec would have an interest in running a girls hockey camp this winter. Practices would run

from 5-6 on Tuesdays and Thursdays when the high school team is away for games and otherwise Sundays to fill in. The board agreed it would be beneficial to start this program.

IV. Old Business:

A. Winter Sports Arena

1. Bill discussed that the August 31st deadline to hear from the committee has gone and no one was contacted. Bill presented a letter for accepting bids to sell the arena if the board chooses to move down that road. There was discussion on what to do with the building. Brad asked if it is sold what should be listed as a minimum offer. Discussion was had about how to determine a value of the building. Kerry suggested we move forward with putting the bid in the paper while also checking into how to value the building. Todd moved to advertise a bill for sale of the Winter Sports building, Cory second. Kerry called for a roll call vote – Todd yes, Cory yes, Brad yes, Scott yes. Motion passed.

V. New Business to address

A. Ron Thompson and Susie Geiger

1. Ron Thompson began the discussion about the Central Park playground and the potential of Parks and Rec taking over ownership of that space. Susie mentioned that she has received almost 60 signatures in support of keeping the playground where it is. Further discussion was had regarding the issue at hand. Board members agreed Parks and Rec did not have the funds available to purchase the space, but would accept the space as a donation. Todd moved to offer full support to accept the Central Park playground from the Grafton School if they choose to donate the property, second by Cory.

B. Budget Reading

1. Bill explained that the budget was put together and being presented \$14,000 over budget. Kerry asked who was responsible for replacing the lights in the park. Bill explained that the City paid the electric on the lights, but we paid for the replacement lights. Discussion continued. Scott asked why the Winter Sports Arena had \$2000 in expenses, Kristy explained the line item expenses (shown in budget). Scott also asked about the ice edger and if a used edger should be looked into instead of new. Discussion continued about line items to reduce or cut out. Kristy and Bill recommended a few areas they felt could easily be cut out due to potential grant opportunities for those projects. Other areas considered to reduce costs were agrilime, LED lights, Boy Scout Cabin, ice edger and administrative assistant salary. Kristy also explained that an accurate raise in health insurance cost was not available from BCBS so she factored in a 10% increase. Kristy also informed the board that flood insurance increased significantly with not only a 25% increase, but also a \$250 per policy surcharge. Discussion continued through the budget. The Board reduced the budget to balance. The first reading was held with the balanced budget. Motion by Brad and second by Todd to approve the 2016 budget. Motion of the first reading of the 2016 budget passed. Kerry suggested Wednesday, September 23rd at 12:00 for the final budget reading.

C. No Public Comments:

D. Adjournment: Motion by Brad, second by Cory, motion passed. Meeting adjourned at 6:30 pm