



Wednesday, November 11th, 2015

Visitor Center/Leistikow Park

5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15pm
 - A. Board Members Present: Brad Burianek, Scott Hills, Todd Storey
 - B. Board Members Absent: Kerry DeMars, Cory Burns
 - C. Staff Present: Bill Dahl, Dean Feltman, Kristy Jelinek
 - D. Media Present: Todd Kjelland

- II. Brad asked if there were any additions or deletions to the agenda. There were none. Brad asked for corrections or deletions to the minutes. Motion by Scott and second by Todd to approve the October 14th minutes, motion passed. Authorization of expenditures was discussed. Motion by Scott and second by Todd to approve the bills as presented, motion passed. The bank statement report was distributed.

- III. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the Board that they have been removing items from the Winter Sports arena and explained what items will stay in the WS until the items sell. Ryan, new owner of the building, is fine with this agreement.
 - ii. Bill said he is waiting for another quote on another scoreboard for the Centennial Center. Fire exit doors are completed except for the canopies. Brad requested another no smoking sign.
 - iii. The advertising revenue is up around \$1200 from last year.
 2. Parks
 - i. Bill informed the board that a group has approached Parks and Rec to reinvigorate Spirit of the Season. Parks and Rec will participate with a day in the park Dec. 12th with different activities. The city will keep roads cleared through the end of December.
 - ii. Nick Ziegelmann approached Bill about a project for the buyout property by Liestikow Park. Bill showed plans provided from the city. Plans will start in 2016.
 3. Campground
 - i. Everything is winterized. Still have a few people in the campground. Cabins will be put up on pads, but left down in the campground. They will be moved only if necessary.
 - ii. Campground income increased the past month showing income ahead of last season by \$2500. Todd asked if this report included Express Personnel payment. Kristy said no, it did not.
 4. Athletic Fields
 - i. The city and school are working on a grant for projects around the school and approached Parks and Rec about being a part of the projects in 2017.
 5. Pool
 - i. Still waiting on a bid for the roof.
 6. Elmwood
 - i. Bridge repair completed and Parks and Rec cost shared that with Elmwood. The spaghetti dinner went well.
 - B. Business Manager
 1. Kristy explained the findings from the audit. The audit is on file. Todd moved to accept the audit by Brad, Martz and Associates, Scott seconded, motion passed.

2. Kristy was notified by Blue Cross Blue Shield that the insurance plan we currently have will be discontinued Jan. 31, 2016. Kristy will begin looking for a new plan and will present them at either the December or January meeting.

C. Recreations/Facilities Manager

1. Grafton was awarded the 2016 Class B Babe Ruth State tournament July 22-26.
2. Figure skating starts Nov. 17 from 6:45-9:15. Numbers are good and similar to last year. Tina Greenwaldt will run the program this year.
3. Acro begins Nov. 23, an open house was held last week and numbers are similar to last year.
4. Girls hockey camp will begin Nov. 15 if we get more girls to sign up.
5. Open skates are scheduled for Nov. 28 and 29 from 1-3.

IV. Old Business:

A. Centennial Center Summer Roof Project

Brad said he spoke with Dave and Dave was waiting to hear back from Pastorek Con. Dave will contact Brad as soon as he has an answer.

V. New Business to address

A. CC concession report

Scott mentioned he had heard that Dean asked the inspector to fine the Blue Line club for violations on the inspection report. Scott asked Dean to clarify. Dean said the concession stand receives this violation every year. Todd asked if the project was grandfathered in? Todd noticed the inspection report notes that the updates need to be done only if the space is remodeled or sold. Scott asked for clarification as to who was working at the CC this season. Bill clarified staff members. Brad asked if it was worth looking into training volunteers to run the Zamboni. Discussion was had and it was agreed there were too many variables to move forward at this time. Discussion continued regarding last minute changes to the hockey calendar, the board members determined if youth hockey wants to add or change the schedule they need to do so by Wed. at 12 for the coming up weekend.

B. Skate Sharpener

Brad asked if Parks and Rec wanted to consider donating the skate sharpener to youth hockey. Discussion was had and it was decided Parks and Rec still needs a machine to sharpen our rental skates.

C. Chamber Banquet

Kristy mentioned the Chamber Banquet was Nov. 23 and asked if any board or staff would like to attend.

VI. No Public Comments:

VII. Adjournment: Motion by Todd, second by Scott, motion passed. Meeting adjourned at 6:08 pm