



Wednesday, February 10th, 2016
City Hall/ Second Floor
5:15 p.m.

Minutes:

- I. Call to Order by Kerry DeMars at 5:15 PM
 - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey
Missing Cory Burns
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman
 - C. Media Present: Todd Kjelland
- II. Kerry asked if there were any additions or deletions to the agenda, none were added.
- III. Kerry asked for an approval of the minutes for January 13, 2016. Motion by Scott and second by Todd, motion passed. Kerry asked for an authorization of expenditures as listed. Motion by Todd and second by Scott, motion passed to pay bills as listed. Bank statement report was distributed and reviewed with no further questions.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the Board that youth hockey would be putting in a couple arcade games in the lobby of the Centennial Center for fund raiser through the end of the season. Also that they would like to add these arcades at the beginning of the 2016/2017 hockey season. Brad spoke with Chris Thompson and Chris said the company that is supplying the arcades may put in an advertising sign in the arena next season. Further discussion was had on location in the lobby...Board felt this was a good fund raising avenue for youth hockey. Bill informed the board on the loft stair project with new vinyl treads, rink glass that had broken and replacement glass was ordered. Scott asked about the status of the sale of the WSA scoreboard and suggested putting it on ebay. Bill will look into that and other options to sell scoreboard.
 2. Parks
 - i. Kerry and Bill attended the Ways and Means meeting on February 1, 2016 to discuss the current Snowmobile and ATV City Ordinance. We told the committee of all the damage we are incurring in the park and trails and would like to change the fine to a higher amount. They decided to drop the 20.00 fine and a violation of the ordinance than would need to appear in court and a Judge would determine the fine based on damages.
 3. Campground
 - i. Bill Informed the Board that they had received a check in the amount of \$5160.00 from the ND Tourism Expansion Grant That we will need to submit another \$1680.00 in receipts to collect the remainder of the grant \$840.00. Kerry asked if we had received any feedback from any

Canadians that had asked for a reduced rate due to the Canadian dollar. Bill and Mike both had not received any feedback at this time.

4. Athletic Fields (nothing to report)
5. Pool
 - i. Bill discussed the family pool pass, said that we want to still offer the pass but possibly raise the price which is currently 125.00. Discussion was had that utilities and expenses have gone up and Board felt that we needed to raise the family pass along with the single pass, which is currently \$65.00. Discussion was also had on how to monitor and control abuse of the family pass...limit to household or immediate family, Mike and Bill will work on how to control. Brad made a motion to raise the family pass to \$150.00 and the single to \$75.00, Second by Scott, motion passed.
6. Elmwood (nothing to report)

B. Business Manager

- i. Bill discussed that we need a policy for our HRA account. Discussed if we should carryover any unused money from the previous year. Mike had around \$300.00 that was unused in 2015. Discussion was had and Board decided that there would be no carryover it would be a use-it or lose-it policy. Kerry had asked if we would rather have a HSA Plan (Health Savings Account) and wondered if we should look into this as another option. Bill said he would get information on a HSA Plan and HRA Policy. Need to set up a committee meeting sometime in March.

C. Recreations Manager

- i. Mike reported that the Acro season was winding down and the tiny tot and silver group both preformed at the basketball double header on February 9th. The Acro open house will be at the Grafton Armory on Sunday February 14th from 1:00 PM – 2:30 PM with the final practice on Monday February 15th. Reported we had good numbers this year and we have a good lead on an Acro Coach for next season. Received a check from the Country Smokehouse for a pizza fundraiser in the amount of \$1659.00. Figure skating show scheduled for March 19th and 20th. Rock Tweten will be taking pictures on Tuesday February 16th. Public skating is going well. Babe Ruth committee met and started to work on preparations for the State Tournament.

V. Old Business:

A. Centennial Center Summer Roof Project

Bill informed Board that they need to commit to a roof project by the March Board meeting.

B. Long Term planning session

Board decided to put this planning session on hold for a while. Bill will contact Lynette Flage and let her know.

VI. New Business:

A. Park Board Election

Bill informed the Board that there are two Park Board positions up for election this year (Kerry and Todd)

Petition/Certificate must be filed with the City Auditor by 4:00 PM on Monday, April 11, 2016. City/Primary Election is June 14, 2016

Kerry would like to have a Budget meeting sometime in March. Bill would like to schedule interviews for the Business Finance Manager position. Board set up interviews for Monday February 15th starting at 5:00 PM in the Committee Room at City Hall.

VII. Public Comments: None

VIII. Adjournment: Motion Brad second Todd, motion passed