



Wednesday, April 13<sup>th</sup>, 2016  
City Hall/ Second Floor  
5:15 p.m.

**Minutes:**

- I. Call to Order by Kerry DeMars at 5:15 PM
  - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey  
Missing: Cory Burns
  - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Oppgard
  - C. Media Present: Todd Kjelland
- II. Kerry asked if there were any additions or deletions to the agenda. Additions were added through facility reports.
- III. Kerry asked for an approval of the minutes for March 9, 2016. Motion by Brad and second by Todd, motion passed. Kerry asked for an authorization of expenditures as listed. Motion by Todd and second by Scott, motion passed to pay bills as listed. Bank statement report was missed this meeting, but the bank statement was handed out and approved by the board.
- IV. Reports:
  - A. Director
    1. Arenas
      - i. Bill informed the Board that the Farm Safety Show and the Fireman's Smoker went well. A lot of complements on the appearance of the Centennial Center.
      - ii. Bill informed the Board that he has been asked about a project that had been rumored, that Parks and Recreation is adding a 375,000 lobby and concession expansion to the Centennial Center. It was restated that at the March 9<sup>th</sup> board meeting, the Park Board approved to go forward with the original 2012 arena roof repair project. Parks and Rec would use the remainder of the Economic Development money available for the original project which is around 45,000. Any additional project and costs above and beyond the original 2012 roof project is solely the Grafton Blue Line Club's responsibility. At this date, Grafton Parks and Recreation has not been presented with a different lobby roof project for the Centennial Center from the Grafton Blue Line Club.
    2. Parks
      - i. Bill informed the Board that the Visitor Center is almost finished. He asked the board to stop out after the meeting for a tour of the facility. Once the phone lines are installed then the Parks and Rec will move to the new offices. Midco will be in on Friday to access the property and schedule installation next week.
    3. Campground
      - i. Installation for the upgraded wireless internet has begun. The network equipment will be located in the new Visitor Center and will be exclusive

- to the campground until the Parks and Rec can judge if the upgraded system is large enough to handle the bandwidth demand.
- ii. The first week of May is when the water will be turned on in the Campground bathroom. There will be limited services with the Visitor Center bathroom and shower available now until services are turned on May 2nd.
  - iii. To Date there are 20 seasonal sites booked, which is the same as last year.
4. Athletic Fields
- i. Bill informed the board that a price needs to be set for alcohol permits. The city prices are \$100 for the north and south complex baseball fields for Men's and Women's Adult Softball seasons and \$10 for a day permit for the designated shelters at Leistikow Park. The board agreed to charge the same prices the city charged for the alcohol permits for 2016.
  - ii. The women's softball league would like to add another port-a-pot. The board agreed that the Parks and Rec would arrange for an additional port-a-pot if the men's and women's adult softball leagues would like to pay for the cost of the additional port-a-pot.
  - iii. A citizen has approached the Park Board with a proposal to purchase 40 feet of property next to Chandler field. The board did not want to make a commitment until they could look at the piece of property that they would like to purchase.
5. Pool
- i. The pool is going to be cleaned in May and opened in June.
6. Elmwood (nothing to report)

B. Business Manager

- i. Matt informed the board that we have 15 applicants for the lifeguard positions. We will hire 14 lifeguards this year and will continue to accept applications through the end of the month. Valley Ambulance will certify our lifeguards for CPR.
- ii. Matt informed the board that the Park Board gift card donations is up to \$425. The board agreed to only donate to programs ran through the Parks and Rec or organizations such as the Fire or Ambulance benefits. The Park Board does not want to donate tax dollars to benefits.

C. Receptions Manager

- i. Mike reported that the Babe Ruth committee met on April 6<sup>th</sup> and discussed fundraising. The next Babe Ruth committee meeting will be on May 4<sup>th</sup>.
- ii. The annual figure skating show went well. Mike extended thanks to the Tibert's for all their years of donating the figure skating pictures and to Roch Tweten for donating his time for this year's figure skating picture that the Park Board purchased.
- iii. The Everything Goes Sale is going well with only 3 spots left. The sale will be April 23<sup>rd</sup>. Admission will be \$4 from 7am-8am and \$2 after 8am.
- iv. Summer programs are now all online and most programs are full.

- v. Soccer has begun and is being coached by Jess Monette. There is 105 kids signed up to soccer this spring. Kerry suggested looking for some used turf that could be purchased for the Centennial Center.

V. Old Business:

A. Centennial Center Summer Roof Project

Bill will discuss where the Blue Line Club is on their project that they are planning so the roof repair project can move forward this year.

VI. New Business:

A. Park Board Election

Kerry informed the Board that there are two Park Board positions up for election this year (Kerry and Todd).

Todd and Ryer Stark have put in their petitions and will be on the ballot for the Park Board.

VII. Public Comments: None

VIII. Adjournment: Motion Brad second Todd, motion passed.