



Wednesday, May 11<sup>th</sup>, 2016  
City Hall/ Second Floor  
5:15 p.m.

**Minutes:**

- I. Call to Order by Kerry DeMars at 5:15 PM
  - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey, Cory Burns
  - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Oppeward, Steven Bjerkaas
  - C. Media Present: Todd Kjelland
- II. Kerry asked if there were any additions or deletions to the agenda. Additions were added through facility reports.
- III. Kerry asked for an approval of the minutes for April 13, 2016. Motion by Todd and second by Brad, motion passed. Kerry asked for an authorization of expenditures as listed. Motion by Cory and second by Scott, motion passed to pay bills as listed. The March and May bank statement reports were handed out and approved by the board.
- IV. Reports:
  - A. Director
    1. Arenas
      - i. Bill informed the Board that the roof project has been paid for the amount borrowed from Economic Development. The Blue Line club is paid in full for the amount borrowed. Parks and Rec still has \$44,000 left to borrow from Economic Development that will be paid by the Parks and Rec towards a roof project when it starts. Bill informed the Board that soccer, the last program that would use the Centennial Center, is coming to a close next week.
    2. Parks
      - i. Bill informed the Board that the Visitor Center is finished and the offices were moved Monday, May 2<sup>nd</sup>. Acoustical panels will be installed in the meeting room in the Visitor Center to reduce the echo so the Board can hold meetings at the Visitor Center.
      - ii. Bill informed the Board that he had acquired quotes for 6'x10' dump trailers that \$5,000 was budgeted towards. One trailer was came in at \$4,300 and rated for 7,000 lbs. The other trailer came in at \$5,500 that is rated for 9,900 lbs. The Board recommended checking a couple other places that were suggested and purchase the least expensive trailer after delivery rated for 9,900 lbs.
    3. Campground
      - i. The upgraded wireless internet is fully installed.
      - ii. To date there are 22 seasonal sites booked. Counting the 2 that did not renew their site from last year, there are 5 new seasonal campers this year. Only 8 seasonal campers took advantage of the early reservation

discount. The rest of the seasonal campers are paying the full seasonal rate.

- iii. Bill informed the board that the cabins will remain on blocks this year. The Board recommended that additional blocks will be needed to be installed or the cabins will need to be lowered back to the ground. A forklift will be borrowed to lower the cabins.

4. Athletic Fields

- i. Agri-lime is here and is stored on the cement slab next to the Dog Park.
- ii. The women's softball league would like to add another port-a-pot.

5. Pool

- i. Bill informed the Board that he suggested continuing \$2 swim for the reduced swim during SummerFest. Free pool passes will be distributed during the parade.
- ii. The pool was pumped out and will start to be cleaned within the next week. The pool will be opened June, 1<sup>st</sup>.
- iii. The pool bathrooms will be cleaned and prepped for the installation of rubber tile. The tile will be installed the week of the 16<sup>th</sup>.
- iv. Lifeguards are taking tests and we will have 12-14 lifeguards this year.

6. Elmwood (nothing to report)

B. Business Manager

- i. Matt informed the board that the Park Board another request for a gift card donation came in for Relay for Life. The board agreed to only donate to non-profit organization. The Park Board does not want to donate tax dollars to benefits. The Board agreed to allow \$25 gift certificates to non-profit fundraisers that we had given to previously. No gift certificates will be given to benefits due to budget cuts.

C. Recreations Manager

- i. Mike reported that the Babe Ruth committee fundraising in underway. The next Babe Ruth committee meeting will be mid-May.
- ii. The Everything Goes Sale had less booths sold, but the amount of people that attended the event was the same as last year.
- iii. Most of the summer programs are full and the Baseball/Softball registration deadline has passed.
- iv. Golf lessons are full and more lessons will be added for Wednesday and Friday.
- v. More swimming lessons have been added. Twelve of twenty-four swimming lessons are full.

V. Old Business:

A. Centennial Center Summer Roof Project

Bill will discuss where the Blue Line Club is on their project that they are planning so the roof repair project can move forward this year.

B. Park Board Election

Kerry reminded the Board that there are two Park Board positions up for election this year (Kerry and Todd).

Todd and Ryer Stark have put in their petitions and will be on the ballot for the Park Board.

VI. New Business:

A. Westview Tennis Courts

Kerry informed the Board that citizens are curious what was going to be done with the Westview tennis court. The fence will need to be repaired. The Board asked Bill to get price quotes for fencing that can be added to the 2017 budget.

Citizens asked for the lines to be repainted and for the courts to be outfitted for Pickleball.

B. Dike Project

The dike at Leistikow Park will be reduced so there is no permanent dike on buyout property. The dike is now established and has grass that is maintained by Parks and Rec. After the dike project is finished the dike will need to be rebuilt with a temporary structure during the next flood. The Board directed Bill to see what can be done to delay or stop the project.

VII. Public Comments: None

VIII. Adjournment: Motion Brad second Corry, motion passed.