



Wednesday, June 8th, 2016
City Hall/ Second Floor
5:15 p.m.

Minutes:

- I. Call to Order by Kerry DeMars at 5:15 PM
 - A. Board Members Present: Kerry DeMars, Brad Burianek, Scott Hills, Todd Storey, Cory Burns
 - B. Staff Present: Bill Dahl, Dean Feltman, Matt Oppegard.
 - C. Media Present: Todd Kjelland
 - D. Public Present: Ryer Stark
- II. Kerry asked if there were any additions or deletions to the agenda. Additions were added through facility reports.
- III. Kerry asked for an approval of the minutes for May 11, 2016. Motion by Scott and second by Brad, motion passed. Kerry asked for an authorization of expenditures as listed. Motion by Cory and second by Todd, motion passed to pay bills as listed. The May bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the Board that the Relay for Life used the Centennial Center for their event due to rain. The Relay for Life event went well.
 - ii. Bill informed the Board that there was no new information to report about the roof project.
 2. Parks
 - i. Bill informed the Board that the staff have started planting the flower beds. The flower beds and mowing are behind schedule due to frequent rain.
 - ii. The PJ trailer was purchased from Ultimate Transport and will arrive Thursday June 9th.
 - iii. The dyke project is underway. Bill will set a meeting with the city and project contractor to see if anything could be done to make the dyke a grade that could be mowed.
 3. Campground
 - i. Daily site rentals are down due to low construction traffic.
 - ii. An outside source is soliciting and delivering firewood in the campground. Bill notified our campground host to stop anyone from soliciting inside the campground.
 4. Athletic Fields
 - i. Mowing is behind schedule due to frequent rain. The baseball/fastpitch programs are running and going well.
 5. Pool
 - i. Bill informed the Board that the restroom flooring is fully installed and look great.

- ii. The concession window is installed on the back side of the pool office. A concession sign and cement slab will be installed. The project is planned to be finished before SummerFest.
 - iii. The new camera system is installed and running 8 views of the pool area. The system will be moved to the Centennial Center when the pool closes in August. Matt will look to see if additional cameras could be added.
 - iv. The new pool vacuum is delivered and set up. Dean used it and works well.
 - v. The new chlorinator is working well. Needs to be cleaned every 2 weeks to keep it running trouble free.
- 6. Elmwood
 - i. The ladies extended their thanks for getting Elmwood ready for graduation weekend.
 - ii. Bill informed the board that Eleonore asked for a seeping issue to be repaired and some landscaping done around Elmwood. Bill told Eleonore that it will be July before the parks staff would be able to start any Elmwood projects.
- B. Business Manager
 - i. Matt informed the board that Authorize.net has increased their processing fees and changed their statement layout, which outlines the fees. The May statement showed about \$700 of processing fees were charged to the Park Board bank account. There is another company available that will pass the fees along to the customer. The board agreed to allow the parks staff to charge the processing fees on all credit card transactions.
 - ii. Matt informed the board that RecDesk has a POS system built into the program. The POS system has been set up and the lifeguards are using the system currently. The POS system is working well and inventory is being monitored closely.
- C. Recreations Manager
 - i. Bill reported that the baseball/fastpitch schedules are set and may change due to rain.
 - ii. Soccer has concluded and the program went well.
 - iii. Gymnastics session 1 starts June 28th.
 - iv. Babe Ruth State Tournament committees will have another meeting in June.
 - v. Golf lessons are full and more lessons were added.
 - vi. More swimming lessons have been added. Most of the swimming lessons are full and more will be added.
- V. Old Business:
 - A. Centennial Center Summer Roof Project
 - Bill will discuss where the Blue Line Club is on their project.
 - B. Park Board Election
 - Kerry reminded the Board that the election is on June 14th.
- VI. New Business: (nothing to report)
- VII. Public Comments: None
- VIII. Adjournment: Motion Brad second Todd, motion passed.