



Wednesday, February 8th, 2017
Chase Building – Red River Regional Board Room
516 Cooper Ave
Grafton, ND 58237
4:30 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 4:30 PM
 - i. Board Members Present: Brad Burianek, Scott Hills, Todd Story, Cory Burns, Ryer Stark
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Opegard
 - C. Media Present: Todd Kjelland
 - D. Public Present: Jack Maus, Donald Suda, Scott Robideaux, Lance Eide, Julie Campbell, Dave Hills, Maggie Suda, and Dawn Keeley
- II. Brad asked if there were any additions or deletions to the agenda. Matt added the 2015 Audit results to the agenda under the Business Manager Report.
- III. Brad asked for an approval of the minutes for the January 10th board meeting. Motion by Todd and seconded by Cory, motion passed. Brad asked for a motion for the authorization of expenditures as listed. Motion by Todd and second by Ryer, motion passed to pay bills as listed. The January bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the board that the Facility Committee made a recommendation to the Board to merge all Centennial Center Projects (Lobby Roof, Scoreboard, and Ice Plant) into one project. Cory made a motion to merge the Lobby, Scoreboard, and Ice Plant Projects into one Centennial Center Project. Todd seconded the motion, motion passed all approved.
 - ii. Bill informed the board that on Monday, February 6th the brine pump was not working. Rock's Electric inspected all of the wiring and narrowed the issue down to a starter. Midwest Refrigeration came up to install the part and restart the ice plant. Once the repairs were made and the ice plant was started, the brine temperature was as 28 degrees. Total cost of the repairs is unknown at this time, but the Midwest Refrigeration work order was estimated at \$797. The 30 year old wiring is brittle causing it to arc, which caused the brine pump starter to short.
 - iii. Bill informed the board that there is 2 High School hockey games the week of February 6th.
 2. Parks
 - i. Bill informed the board that the 1st flood forecast was announced on January 27th. There is a 95% chance that there will be minor flooding at 12.9' where there is water around the sand volleyball court, 90% chance there will be moderate flooding at 13.5' where the south end of the park is under water including the pool, 75% chance there will be major flooding over 14'. Park staff will start to prepare for flooding in Leistikow Park. All heaters, pool pump motors, pool boiler, electrical outlets, electrical pedestals, and

campground cabins will be removed from the park and stored at higher ground.

- ii. Park staff will be keeping a close eye on the 1st flood forecast that is due in February and are anticipating having to make preparations for a flood.

3. Campground: (nothing to report)
4. Athletic Fields: (nothing to report)
5. Pool: (nothing to report)
6. Elmwood: (nothing to report)

B. Business Manager

- i. Matt informed the Board that the 2016 budget came in at \$7,810.01 under budget. Matt asked for a motion to amend the 2016 budget for \$7,810.01. Ryer made the motion to amend the 2016 budget. Scott seconded, motion passed all approved.
- ii. Matt handed out the final draft of the 2015 audit with a letter addressed to the Board from Brady Martz. The Board reviewed the 2015 audit.

C. Recreations Manager

- i. Mike reported that gymnastics only has 3 weeks left. The next performance is on February 9th at the Boys Basketball games. The Gymnastics Open House will be at the Armory on Tuesday, February 28th from 5pm-6:30pm. Gymnastics has been going well with a lot of good feedback. Figure Skating has been going well. The annual figure skating show is scheduled for Saturday, March 18th and Sunday, March 19th. The figure skating show theme is being put together. The costume rental list will be released in the next week or 2. Figure skating pictures is scheduled for Tuesday, February 28th.
- ii. Public Skating is doing well with 7 fewer dates and generating more revenue per date than last year. The last public skating event was on February 5th where over 60 skaters showed up to skate at the Centennial Center. Grafton Parks & Recreation is currently looking for used skates to add to the skate rental inventory.
- iii. The Cross-Country Trails were groomed earlier in the day on February 8th and are in great shape. Reminding the public that there is no motorized traffic allowed in the parks or park trails must be going well since there were no motorized traffic activity on the trails.
- iv. Mike confirmed with Jess Monett that she will be returning to run the Soccer Camp scheduled for April 4th – May 18th.
- v. Mike reported that the coaches for summer programming is almost done. Currently looking for baseball coaches.
- vi. Everything Goes Sale campaign has begun. The Everything Goes Sale will be on Saturday, April 1st.

V. Old Business:

- i. Centennial Center Summer Roof Project: Reported in new business.

VI. New Business: Centennial Center Project Funding Options

- i. Bill explained that he and Matt met with Maggie Suda and Dawn Keeley of Red River Regional Council. Maggie and Dawn agreed to come up with funding options for the Centennial Center project and present at this meeting. Bill turned the floor over to Dawn. Dawn presented Red River Regional Council's slideshow for the Centennial Center. All of the facilities projects were presented including A/C in the main arena, which would make the Centennial Center a year-round facility. Total estimated costs for all of the projects was \$1,045,000. Funding options included low interest bank

loans, bond financing, Otto Bremer trust grant, fundraising, and energy efficiency grants. Dawn reminded everyone that debt service requires a revenue stream to support the debt. Dawn showed that the Centennial Center alone cannot support the debt service needed to fund all of the projects. Dawn also shared that the Centennial Center should be creating enough revenue to have an annual reserve of \$20,000 (50% of annual depreciation), which it does not have. The average Centennial Center income in the last 2.5 years is \$968.75. Dawn posed questions for everyone to get the conversation going. Dave Hills explained that the Blue Line Club is only interested in funding the lobby project 1st and that they think the project will cost \$250,000-\$300,000, not the estimated \$600,000 from the Red River Regional's presentation. The lobby project cost was discussed further with the majority of the group present agreeing that the project will more than likely cost more than \$600,000. Dave explained that the architect will be in Grafton the next day and a better idea of cost will be available next month. Everyone agreed to table the conversation until next month after the lobby project estimates are in. The Park Board agreed and the discussion was tabled until a facility committee meeting is scheduled in March.

- VII. Public Comments: No additional comments.
- VIII. Adjournment: Motion made by Todd and second by Cory, motion passed.