

Wednesday, March 8th, 2017 Grafton Parks & Recreation Board Room 715 West 5th Street Grafton, ND 58237 5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
 - i. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Ryer Stark
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Oppegard
 - C. Media Present: Todd Kjelland
- II. Brad asked if there were any additions or deletions to the agenda.
- III. Brad asked for an approval of the minutes for the February 8th board meeting. Motion by Scott and seconded by Ryer, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Motion by Cory and second by Ryer, motion passed all approved to pay bills as listed. The February bank statement reports were handed out and approved by the board.

IV. Reports:

A. Director

1. Arenas

- i. Bill informed the board that the Contract Manager at Risk is currently being advertised and the deadline to submit a proposal is Thursday, March 9th. One proposal has been submitted and 12 Contractors have requested the CMaR packet that was put together for Grafton Parks & Recreation by Hepper-Olson Architects. A facility committee meeting has been scheduled for Monday, March 13th to meet with the Grafton Blue Line Club and Red River Regional Counsel to start securing funds for the Centennial Center project. A meeting with the architect is scheduled for Tuesday, March 14th. The project is scheduled to be put out to bid on April 1st.
- ii. Bill informed the board that the Ag Safety Show is April 5th and the Fireman's Smoker is April 8th.
- iii. Bill informed the board that the ice plant will be shut off after the Skating Show on Sunday, March 19^{th} in preparation for the Everything Goes Sale on Saturday, April 1^{st} .

2. Parks

- i. Bill informed the board that the latest flood forecast was announced earlier in the day on March 8th. Grafton is still predicted to have a Major flood. There is a 95% chance that the river will crest at 14.3′, 75% chance the river will crest at 16.2′, and 50% chance the river will crest at 17.1′. Roads are being cleared now in preparation for the park staff to start removing all heaters, pool pump motors, pool boiler, electrical outlets, electrical pedestals, and campground cabins from the park and stored at higher ground.
- ii. Bill informed the board that the Visitor Center Warming House is ready for a furnace to be installed. Bill received 2 physical bids and 1 phone bid. The cost for an installed furnace is \$2,750, which was built into the warming house project cost.

3. Campground:

- i. Bill informed the board that Matson House Movers will move the cabins next week. Total cost to move the 5 cabins to higher ground and back to their sites in the camparound is \$1,750.
- 4. Athletic Fields: (nothing to report)
- 5. Pool: (nothing to report)
- 6. Elmwood: (nothing to report)

B. Business Manager

- i. Matt informed the board that Grafton Parks & Recreation is looking for a Seasonal Summer Office Assistant and Lifeguards for the pool. Currently Grafton Parks & Recreation has 4 lifeguards committed to returning. Matt informed the board that we will look at running the pool with less Lifeguards since there is some feedback from past Lifeguards that there were not enough hours for everyone last year. There were 12 Lifeguards last year and we will plan on hiring a total of 8 Lifeguards.
- ii. Matt informed the board that that Santana Kringstad was hired as the Pool Manager for the 2017 season.

C. Recreations Manager

- i. Mike reported that gymnastics season has concluded with the Open House at the Armory on February 28th. The annual figure skating show is scheduled for Saturday, March 18th at 5pm and Sunday, March 19th at 2pm. The skating show dress rehearsal is Thursday, March 16th.
- ii. Public Skating is doing well with half the dates as last year and generating the same revenue as last year. The last public skating event will be held on March 12th.
- iii. The outdoor skating rink is closed for the season, due to above freezing temperatures that damaged the ice.
- iv. Spring soccer registration is now online. Soccer will run from April 4th May 18th on Tuesdays and Thursdays from 4:30pm-7:15pm. Jess Monett will run the Soccer Camp.
- v. Mike reported that the Summer Activity Brochure will be released the 1st week of April.
- vi. Everything Goes Sale is scheduled for Saturday, April 1st from 7:00am 1:00pm. Half of the sites are filled and the sale is being promoted on Facebook and radio.

V. Old Business:

- i. Centennial Center Summer Roof Project: Reported in new business.
- VI. New Business:
- VII. Public Comments: No additional comments.
- VIII. Adjournment: Motion made by Ryer and second by Cory, motion passed all approved.