



Wednesday, April 12th, 2017
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
 - i. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Todd Story, Ryer Stark
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Opegard
 - C. Media Present: Todd Kjelland
- II. Brad asked if there were any additions or deletions to the agenda.
- III. Brad asked for an approval of the minutes from the March 8th board meeting. Motion by Ryer and seconded by Scott, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Motion by Cory and second by Scott, motion passed all approved to pay bills as listed. The March bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the board that the Contract Manager at Risk is proposals are in and Pastorek Construction won the bid for Contract Manager at Risk. Hepper-Olson Architects will finish the engineering within the next week. A meeting with Pastorek Construction will be scheduled later in April. Pastorek Construction will put out the project to bid for 3 weeks. Pastorek Construction will have a hard number mid-May.
 - ii. Bill informed the board that he met with the Grafton Economic Development Committee to present the Centennial Center project. The Grafton Economic Development Committee agreed to sponsor \$12,500 to go towards securing the Bank of North Dakota FlexPACE Loan. The sponsorship is a 10-year loan that will need to be paid back to the Grafton Economic Development. An application has been submitted to the Walsh County Job Development Association for the other half of the Bank of North Dakota FlexPACE Loan sponsorship.
 - iii. Bill informed the board that the ice plant portion of the Centennial Center Project will be advertised to bid for 3 weeks starting April 12th with a deadline of May 3rd.
 2. Parks
 - i. Bill informed the board that a flood claim has been filed and the adjuster is scheduled to perform the damage appraisal on April 18th. Pictures have been taken of all the buildings that cleanup work has started. There is no reimbursement for anything other than the 3 buildings that have flood policies. If there is a presidential disaster declaration issued then everything in the park and campground will be covered.
 - ii. Bill informed the board that the playground sand and volleyball sand will need to be replaced then tilled. It is unsure how much sand will be needed at this time.

3. Campground:
 - i. Bill informed the board that the campground is being prepared to reopen on April 28th.
 - ii. Bill informed the board that an advertisement on Maverick 105, which has a listener base in Canada. No new seasonal campers have contacted the Grafton Parks & Recreation office at this time.
 - iii. Bill informed the board that Tri-County Garbage Service had sold to Refuse Disposal. Grafton Parks & Recreation asked for bids from Refuse Disposal and Greenway Disposal. The bids came in and Greenway Disposal is the least expensive service at \$158 per month for 3 dumps per week. Bill asked the board for approval to move the Grafton Parks & Recreation to Greenway Disposal. The board agreed to move refuse service to Greenway Disposal.
4. Athletic Fields:
 - i. Bill informed the board that the athletic fields have been dragged and readied for play. The Grafton Schools has started their High School and Jr. High programs. There are games scheduled throughout April.
 - ii. Bill informed the board that water has been turned on at the complex bathroom. An additional bathroom is being planned to be installed later this summer.
 - iii. Bill informed the board that the complex sidewalks were a part of the Grafton School's TAP grant project. The last time Bill discussed the Grafton Parks & Recreation's portion of the project with John Markusen, issues with the federal paperwork. The grant is being funded at a lower rate, raising the percentage of the local share. Grafton Parks & Recreation's bid was \$5,000. Bill informed John that Grafton Parks & Recreation cannot contribute more than the bid. If John cannot get the local share of the Grafton Parks & Recreation's portion of the project below \$5,000 then Grafton Parks will pull out of the TAP grant project.
5. Pool:
 - i. Bill informed the board that cleanup at the pool will begin after the campground and playground are cleaned and reopened.
6. Elmwood:
 - i. Bill informed the board that Elmwood made it through the flood. There were no need to remove anything for the level the flood crested at this year. There was a spike that lifted out of the bridge that was reinstalled and some electrical outlets that were repaired.
- B. Business Manager
 - i. Matt informed the board that Amy Horter has been hired the Front Desk Position.
 - ii. Matt informed the board that Grafton Parks & Recreation has hired 9 lifeguards this season. The lifeguards that needed certification were certified through the Grand Forks YMCA for \$175 per certification, which is \$25 less than Choice Fitness.
 - iii. Matt informed the board that a Budget Committee Meeting will need to be set before the next board meeting to meet the new state legislative guidelines for reporting to the county. A meeting was set for May 3rd at Noon.
- C. Recreations Manager
 - i. Mike reported that the Everything Goes Sale was April 1st. There were over 500 paid admissions, which did not include children under 5 and basketball tournament participants. The Everything Goes Sale netted about \$300 more

than 2016. The board entertained the idea running another sale sometime in the summer of fall when the Centennial Center normally sits empty. Mike will look into running another sale as well as other ideas for the Centennial Center.

- ii. Mike reported that a total of 77 kids have registered for spring soccer and there are a couple more expected to register within the next couple of days. Soccer is running every Tuesday and Thursday through May 18th. There will be an end of season in-house tournament this year rather than going to East Grand Forks.
- iii. Mike reported that the summer programs are on-line. The Summer Activity Brochures are being printed and will be distributed next week when most schools are back in session. A summer soccer camp will be a new addition to the Summer Activity Brochure.
- iv. Mike reported that Ali Rutherford has agreed to run the Golf program this summer.
- v. Mike reported that the Nodak Baseball League meeting was held on March 19th. Grafton Parks & Recreation will be hosting the 12U Tournament this summer.
- vi. Mike reported the final Public Skate was March 12th. Thirty people attended the final Public Skate of the season. Public skating ended better attended than last year with less dates.

V. Old Business:

- i. Centennial Center Summer Roof Project: Reported in the Director's Report under arenas.

VI. New Business:

VII. Public Comments: No additional comments.

VIII. Adjournment: Motion made by Todd and second by Ryer, motion passed all approved.