



Wednesday, May 10th, 2017
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
 - i. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Todd Story, Ryer Stark
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Opegard
 - C. Media Present: Todd Kjelland
- II. Brad asked if there were any additions or deletions to the agenda.
- III. Brad asked for an approval of the minutes from the April 12th board meeting. Motion by Ryer and seconded by Scott, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Motion by Scott and second by Ryer, motion passed all approved to pay bills as listed. The March bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill presented the Centennial Center Lobby plans to the board. Bill explained that the deadline for all bids is on Thursday, May 11th. Pastorek Construction will review all bids then present to the Blue Line Club and Park Board representatives. Once there is a hard number then Choice Financial will complete the loan request.
 - ii. Bill informed the board that the bids are in for the new ice plant at the Centennial Center. Midwest Refrigeration submitted a bid for \$372,689. No other bids were received. Cimco inquired about the project and inspected the facility. Cimco submitted a proposal for a study and service agreement. Cimco refused to submit a bid on the project as described in the project specifications due to time constraints. Bill asked for the board to make motion to approve the Midwest Refrigeration bid. Cory made a motion to accept the bid from Midwest Refrigeration contingent on being approved for the Bank of North Dakota FlexPACE loan. Scott seconded the motion and board approved all in favor.
 2. Parks
 - i. Bill informed the board that Grafton Parks & Recreation received a donation from Grafton Kiwanis for \$2,660.82 to be used to purchase a new parent/child swing set for the Tot Park next to the pool. The Grafton Parks Board would like to extend a thank you to the Kiwanis for their generous donation.
 - ii. Bill informed the board that most of Leistikow Park is cleaned. Roads will need to be swept and the city still needs to remove the dyke from the rear entrance of the park.
 - iii. Bill informed the board that he met with the North Dakota Department of Emergency Services to tour the flood damage. NDDDES will present to FEMA

and if approved then Grafton Parks & Recreation will be reimbursed for flood preparations and cleaning the park/campground.

3. Campground:
 - i. Bill informed the board that he has priced out new plastic countertops to replace the formica countertops that were damaged in the flood in the campground and pool bathrooms. The new countertops will cost \$4,700 with shipping. Insurance will cover some of the cost of replacement, but not all. The board elected to make a decision once Grafton Parks & Recreation has received a check from flood insurance.
 - ii. Bill informed the board that most of the seasonal campers have their trailers in the campground. There are 19 seasonal campers registered for sites this year.
 - iii. Bill informed the board that the cabins will be moved back Thursday, May 11th.
 4. Athletic Fields:
 - i. Bill informed the board that the athletic fields have been dragged and readied for play. The Grafton Schools has started their High School and Jr. High programs. There are games scheduled throughout April.
 - ii. Bill informed the board that water has been turned on at the complex bathroom. An additional bathroom is being planned to be installed later this summer.
 - iii. Bill informed the board that the complex sidewalks were a part of the Grafton School's TAP grant project. The last time Bill discussed the Grafton Parks & Recreation's portion of the project with John Markusen, issues with the federal paperwork. The grant is being funded at a lower rate, raising the percentage of the local share. Grafton Parks & Recreation's bid was \$5,000. Bill informed John that Grafton Parks & Recreation cannot contribute more than the bid. If John cannot get the local share of the Grafton Parks & Recreation's portion of the project below \$5,000 then Grafton Parks will pull out of the TAP grant project.
 5. Pool:
 - i. Bill informed the board that the pool has been pumped out and liner has been cleaned. The boiler and pump need to be reconnected. There is some painting still to be done. Bill estimated there was still 2 weeks of work still to do at the pool. The 1st day of the pool is estimated to be Wednesday, May 31st.
 6. Elmwood:
 - i. Bill informed the board that Elmwood have stored their Christmas decorations and are getting ready for Summer Fest. An RV group is looking into touring Elmwood where they are at the campground mid-June.
- B. Business Manager
- i. Matt informed the board that Grafton Parks & Recreation is not looking for any additional lifeguards. The pool will run with 9 lifeguards this season in response to previous lifeguards wanting more hours. Santana is setting dates for a lifeguard meeting where the lifeguards will be shown how to clean the bathrooms and take water samples.
 - ii. Matt informed the board that the new Budget deadlines do not take effect until next year. Matt asked for the board to set a date for a Budget Committee Meeting in June. A meeting was set for June 7th at Noon.

- C. Recreations Manager
 - i. Mike reported that Spring Soccer has 80 participants this year. The season ends Thursday, May 18th with an in house tournament.
 - ii. Mike reported that baseball registration deadline was Monday, May 8th. There are 23 kids in T-Ball, 23 kids in 8U, 12 kids in 10U, 15 kids in 12U, 18 kids in Babe Ruth, and 33 girls between 10U and 12U Fastpitch.
 - iii. Mike reported that golf lessons have 40 spots with only 5 remaining. The maximum allowed kids was increased to accommodate everyone that wanted to register.
 - iv. Mike reported that Swimming Lessons are about half full.
 - v. Mike reported that other Summer Activities are Soccer Camp and Gymnastics Camp that still have available spots open.
- V. Old Business:
 - i. Centennial Center Summer Roof Project: Reported in the Director's Report under arenas.
- VI. New Business:
- VII. Public Comments: No additional comments.
- VIII. Adjournment: Motion made by Todd and second by Ryer, motion passed all approved.