



Wednesday, June 14<sup>th</sup>, 2017  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

## Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
- II. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Todd Story
  - A. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Todd Story
    - i. Board Members Absent: Ryer Stark
  - B. Staff Present: Bill Dahl, Mike Steinfeldt, Matt Oppgard
  - C. Media Present: Todd Kjelland
- III. Brad asked if there were any additions or deletions to the agenda.
- IV. Brad asked for an approval of the minutes from the May 10<sup>th</sup> board meeting. Motion by Scott and seconded by Cory, motion passed all approved. Brad asked for an approval of the minutes from the June 7<sup>th</sup> budget committee meeting. Motion by Scott and seconded by Cory. Brad asked for a motion for the authorization of expenditures as listed. Motion by Scott and second by Todd, motion passed all approved to pay bills as listed. The May bank statement reports were not ready. Matt will distribute at the next board meeting.
- V. Reports:
  - A. Director
    1. Arenas
      - i. Bill explained that the Bank of North Dakota has approved the FlexPACE loan for the Centennial Center Project. Pastorek Construction will close off the construction area and start demolition of the old lobby.
    2. Parks
      - i. Bill informed the board that the new parent/child swing, which was donated by the Grafton Kiwanis club, was installed in the tot-park. The Grafton Park Board again extend a thank you to the Kiwanis for their generous donation.
      - ii. Bill informed the board that the new drinking fountain, which was donated by the Grafton Fire Department, was installed in Leistikow Park. The Grafton Park Board again extend a thank you to the Grafton Fire Department for last year's generous donation that made the new drinking fountain possible.
      - iii. Bill informed the board that the flower bed sponsors have been notified and the flowers have been purchased. The flower are being planted throughout the parks and should be done planting soon.
    3. Campground:
      - i. Bill informed the board that the seasonal campers have their trailers in the campground. The campground has 1 less seasonal camper than last year.
      - ii. Bill informed the board the cost of plastic countertops and found that it was too expensive of the option. The board agreed that Formica countertops should be installed in the comfort station bathrooms.
      - iii. Bill informed the board that Wayne's Heating repaired the FEMA trailer A/C unit.

- iv. Bill informed the board that the comfort station walls will be inspected by an engineer again this year. Bill is not expecting any additional funds to be awarded from the flood insurance for the comfort station walls.
    - 4. Athletic Fields:
      - i. Bill informed the board that the TAP Grant was approved. The Parks & Recreation portion of the TAP Grant totaled \$4,300.
    - 5. Pool:
      - i. Bill informed the board that the new pool pump came in and will be installed within the next couple of days.
      - ii. Bill informed the board that the chlorinator had an issue with the check valve, but it has been cleaned and now the chlorinator is working well. Extra parts will be ordered to have on hand to be ready for future issues.
    - 6. Elmwood:
      - i. Bill informed the board that Elmwood has Rhubarb Fest on Thursday, June 22<sup>nd</sup>.
      - ii. Bill informed the board that Peterson is painting the last portion of the house, which is the south and part of the north sides of the house.
  - B. Business Manager
    - i. Matt presented a preliminary 2018 Budget that the Budget Committee reviewed on June 7<sup>th</sup>. The board discussed moving additional funds from the Boy/Girl Scout Cabins to the rental house to help complete needed projects.
    - ii. Matt informed the board that the pool has outpaced revenues from June 2017 after only 2 weeks. The board mentioned that weather played a significant role in the increased admissions.
  - C. Recreations Manager
    - i. Mike extended a Thank You to Tweten's Photography for donating 50% of the cost of the figure skating picture.
    - ii. Mike reported that soccer concluded with an in-house jamboree on May 18<sup>th</sup>. The board extended a thank you to all who donated that made the jamboree successful.
    - iii. Mike reported that all baseball programs are underway. There are 2 Babe Ruth teams this year with 23 kids registered. Grafton Parks & Recreation will be hosting the 10U baseball tournament on July 9<sup>th</sup>.
    - iv. Mike reported that golf lessons are over half way completed. All golf programs were full again this year.
    - v. Mike reported that soccer camp will start August 14<sup>th</sup> and gymnastics camp will start July 17<sup>th</sup>.
- VI. Old Business:
  - i. Centennial Center Summer Roof Project: Reported in the Director's Report under arenas.
- VII. New Business:
- VIII. Public Comments: No additional comments.
- IX. Adjournment: Motion made by Todd and second by Scott, motion passed all approved.