



Wednesday, July 12<sup>th</sup>, 2017  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

## Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
- II. Board Members Present: Brad Burianek, Scott Hills, Todd Story, Ryer Stark
  - A. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Todd Story
    - i. Board Members Absent: Cory Burns
  - B. Staff Present: Bill Dahl, Mike Steinfeldt, Matt Oppegard, Dean Feltman
- III. Brad asked if there were any additions or deletions to the agenda.
- IV. Brad asked for an approval of the minutes from the June 14<sup>th</sup> board meeting. Motion by Todd and seconded by Ryer, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Motion by Todd and second by Scott, motion passed all approved to pay bills as listed. The May and June bank statement reports were issued for the boards review.
- V. Reports:
  - A. Director
    1. Arenas
      - i. Bill reported that the Centennial Center Project has begun and the demolition has been completed. The concrete is scheduled to come in 3 weeks. Preparation for the concrete will begin in 2 weeks. Steel is scheduled to come in late August. Pastorek Construction is working with Varco Pruden to get the steel delivered to the site sooner.
      - ii. Pastorek Construction had asked what color the Grafton Park Board would want for the exterior color. The board was in agreement that the new building should match the old building, which are neutral colors. The board recommended that neutral colors should be used throughout the interior as well.
    2. Parks
      - i. Bill informed the board that the Presidential Declaration for disaster relief was signed today (07/12/2017). The kickoff meeting for the disaster relief is set for July 26<sup>th</sup>. Bill has already submitted \$19,000 for reimbursing additional labor that was used for flood preparations and cleanup.
      - ii. The Walsh County Department of Health was in asking Grafton Parks & Recreation to adopt a "tobacco free zone" throughout all Parks & Recreation grounds and facilities. The board was not interested in going tobacco free at this time and asked to review again next year.
    3. Campground:
      - i. Bill distributed a Profit/Loss report for the campground for the board to review. Bill pointed out that the site fees, cabin rentals, and firewood sales have already exceeded what was expected in the 2017 budget.
    4. Athletic Fields:
      - i. Bill informed the board that the TAP Grant sidewalk project has been completed. The park staff will be starting the bathroom project at the complex shortly. The plumbing was estimated to cost \$2,100.

5. Pool:
    - i. Bill distributed a Profit/Loss report of the pool for the board to review. Bill pointed out that by this time last year the pool had a net loss, but this year the pool is up \$4,000. The board attributed the increase in revenue to overall nicer weather than 2016. The pool is still expected to finish the year with a net loss, but significantly less than the 2016 net loss of \$24,000.
  6. Elmwood: (nothing to report)
- B. Business Manager
- i. Matt presented an updated preliminary 2018 Budget. Matt explained that about \$2,000 were moved from the Boy/Girl Scout Cabins to the rental house to help complete needed projects.
  - ii. Matt informed the board that the first reading of the budget will be at the regular August Board Meeting at 5:15pm on August 9<sup>th</sup> at the Grafton Parks & Recreation Office Board Room.
  - iii. Matt distributed the 2016 Audit that was completed by Brady Martz for the board to review.
- C. Recreations Manager
- i. Mike reported that the 10U baseball tournament was Sunday, July 9<sup>th</sup>. Gate came in at \$1,500, but after paying the umpires and distributing the league fee for the tournament the net income from the tournament was just under \$200.
  - ii. Mike reported that T-Ball concluded on June 30<sup>th</sup>, 8U baseball on July 6<sup>th</sup>, 10U & 12U Fastpitch's last game is tomorrow (07/13/2017) and Babe Ruth concludes with their league tournament in Park River this weekend (07/14-07/15).
  - iii. Mike reported that gymnastics camp starts Monday, July 17<sup>th</sup> at the Armory. Currently there are 34 kids registered for gymnastics camp.
- VI. Old Business:
- VII. New Business:
- VIII. Public Comments: No additional comments.
- IX. Adjournment: Motion made by Ryer and second by Todd, motion passed all approved.