



Wednesday, April 11th, 2018
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Ryer Stark
 - B. Board Members Absent: Todd Storey
 - C. Staff Present: Bill Dahl, Matt Oppegard, Dean Feltman
 - D. Media Present: Amy Venn, Mike Steinfeldt
- III. Brad asked if there were any additions or deletions to the agenda. None were made.
- IV. Brad asked for an approval of the minutes from the March 14th board meeting. Ryer made a motion to approve the minutes. Cory seconded, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Motion by Scott and second by Ryer, motion passed all approved to pay bills as listed. The March bank statement report was issued for the boards review.
- V. Reports:
 - A. Director
 1. Arenas
 - i. Bill reported that he had visited with Cale from Pastorek Construction. Custom Air had installed 2 of 3 A/C units. The concrete pan needs to be extended to fit the 3rd unit. The punch list items are complete. Final payment is being withheld until project is completed. The roof leak has been repaired. Project maybe completed in May.
 - ii. Bill reported that the Blue Line Club Mega Raffle/Silent Auction went well. The Blue Line Club has already booked the event for March 30th, 2019.
 - iii. Bill reported that that Deven Droog ran the Farm Safety Show at the Centennial Center for 3rd graders from surrounding communities. Grafton Parks & Recreation donated the use of the Centennial Center for the Farm Safety Show.
 - iv. Bill reported that the Fireman Smoker went well and had received compliments about the bathrooms. The Firemen had rebooked the event for April 6th, 2019.
 - v. Bill reported that the 4th Annual Everything Goes Sale will be Saturday, April 14th from 7am – 1pm. All of the arena booth spaces are full and the vendors start setting up tomorrow.
 - vi. Bill explained that the lobby has 2 graduation parties and a Workforce Safety Insurance educational meetings scheduled in May.
 2. Parks
 - i. Bill reported that he has been discussing the fundraising opportunities with local non-profit groups for events at the Corn Maze/Pumpkin Patch. A few have committed to different events. Corn seed has been donated by Simplot.
 - ii. Bill informed the board that Leistikow Park is still closed until the snow has melted and the frost works out of the ground.
 3. Campground:

- i. Bill informed the board that Gladen Construction had toured the campground. Gladen commented that it will be the nicest campground that they had stayed at. They hope to start moving campers in next week, if the weather warms up.
 - ii. Bill informed the board that the heat is on in the comfort station.
 - iii. Bill informed the board that all but 3 seasonal campers have committed to the 2018 Camping Season.
 - iv. Bill informed the board that last year Cam Buhler had an electrical surge damage his camper in Site 36. The same electrical surge also damaged Site 36's electrical pedestal. Bill explained the history of Site 36 electrical pedestal, which also ran a welcome sign that has been disconnected. Bill also explained Cam Buhler's history. Bill asked the board for approval to credit Cam Buhler's campground account for the amount of the damages. The board discussed the issue and felt that they could not approve over 50% of the bills since it was at no fault of Grafton Parks & Recreation. Scott made a motion to approve a credit to Cam Buhler for 50% of the repair bills. Ryer seconded the motion. Motion passed all approved.
 - 4. Athletic Fields:
 - i. Bill informed the board that Dean and Jim have been working on the Complex Shed restrooms. Toilets will be installed tomorrow.
 - ii. Bill informed the board that the south field dugouts is next on the list to complete, once the weather gets warmer.
 - 5. Pool:
 - i. Bill informed the board that all, but 1 Lifeguard position has been filled. The Pool Manager, Santana, will go through Lifeguard Certification class in April and the Lifeguards will go through Lifeguard Certification classes in May.
 - ii. Bill informed the board that pool will be cleaned up after the campground is done.
 - 6. Elmwood:
 - i. Bill informed the board that the Elmwood ground have just started removing the Christmas decorations.
 - ii. Bill informed the board that the Elmwood trail grant will cover all but in-kind labor.
 - B. Business Manager
 - i. Matt informed the board that we are still looking for a Recreation Manager. A job posting has been added to the UND carrier network and will add to the NDSU network once our profile is completed.
 - ii. Matt reminded the board that the deadline to file petitions to run for the Grafton Park Board is Monday, April 9th at 4pm.
 - C. Recreations Manager
 - i. Bill reported that the Figure Skating Show went well. A profit/loss report for the Figure Skating Show was presented to the board. The skating show net income was down from last year, but there were less registered for the program.
 - ii. The Spring/Summer programs are online now. Still need to find a 10U Fastpitch Coach, 10U Baseball Coach, and Golf Coach.
- VI. Old Business:
- VII. New Business:
- VIII. Public Comments:
- IX. Adjournment: Motion made by Cory and second by Ryer, motion passed all approved. Meeting was adjourned at 6:00 pm.