



Wednesday, August 8th, 2018
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns, Todd Storey, Ryer Stark, Jessica Tanke
 - B. Staff Present: Keith Blattenbauer, Bill Dahl, Matt Oppedard
 - C. Media Present: Amy Venn
- III. Ryer asked if there were any additions or deletions to the agenda. Jess added early ice to arenas and 30 Amp service to campground.
- IV. Ryer asked for an approval of the minutes from the July 11th board meeting and July 18th Budget Committee meeting minutes. Cory made a motion to approve the minutes from the Board and Committee meetings. Todd seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The June and July bank statement reports were issued to the board for their review.
- V. Sharon Laxdal from Walsh County Health District presented a Tobacco Free Park Policy to the board and explained that it is about being a good role model for kids. Sharon explained all types of tobacco and nicotine use that the Health Department is lobbying against. The board thanked Sharon for her time and will discuss the policy at a later date.
- VI. Reports:
 - A. Director
 1. Parks
 - i. Bill reported that the Corn Maze events and vendors are set. Bags, Brews, and Brats cornhole tournament will be held on September 15th in conjunction with the Sunset Home's Brat fundraiser. Extra End will be present to serve alcohol to adults over the age of 21. Bill explained that this year could be a good year for a corn maze since East Grand Forks' maze was canceled due to a June storm that damaged the corn maze.
 - ii. Sponsors are coming forward and enough funds have been raised to pay for the inflatable games for the dates scheduled.
 - iii. Ryer asked about staffing the event. Julie has been working with churches, schools, and other non-profit groups for weekends that they would like to work. Groups that work at the corn maze will receive 20% of admissions.
 - iv. Keith distributed 150 corn maze posters to surrounding communities from Langdon to Warren. More posters are on order and will be distributed to area schools.
 - v. Scott asked if the trees that have been donated and planted in the park were being watered. Bill explained that Diane waters the planted trees as part of her daily route.

- vi. Bill looked into Anderson Windows for the rental house and received a bid of \$19,000. Bill will compare prices from Minkota and other window companies.
 - vii. Bill reported that Tad Thompson from Manvel won the bid for the rental house roof project. The project will be started around August 20th.
2. Arenas
- i. Jess asked if there was any chance that ice could be made 2 weeks prior to normal. Bill explained that Mark Presteng had contacted him about making ice 2 weeks early. Bill explained that someone would need to cover the extra costs to do so. Bill also expressed worry that if ice is made 2 weeks early and opened up to all hockey players that it could adversely affect our hockey camp. Bill also explained that staffing could be an issue since harvest would be in full swing and most of the part-time Centennial Center staff work sugar beets and potatoes. The board agreed that a cost figure should be presented to youth hockey and if they agree to cover the costs then early ice should be considered.
 - ii. Bill reported that dirt was hauled to the Centennial Center from a pile next to the corn maze. Grass will be seeded once the daily temperatures cool down.
3. Campground:
- i. Bill explained that the campground sites share 1 electrical pedestal between 2 sites. Each electrical pedestal has a 50 amp, a 30 amp, and a 20 amp service. Bill has been looking into the possibility of removing the 30 and 20 amp services and replace them with an additional 50 amp service. The board agreed that with campers becoming larger that demand for 50 amp service will become more common.
 - ii. Bill presented 2 campground expansion projects to the board. The west expansion will require new sewer, water, and electrical lines with the possibility of adding more cabins. The north expansion will require new sewer services to be tied into existing services, but no additional electrical costs would be required. Cory made a motion to approve the north expansion. Todd seconded, motion passed all approved.
 - iii. A year-to-date profit/loss report was presented to the board.
4. Athletic Fields:
- i. Bill informed the board that the Todd completed the Complex dugouts in 2 weeks. The final paperwork will be filed with the Grafton Community Endowment Fund later this month.
5. Pool:
- i. A year-to-date profit/loss was presented to the board showing a profit of \$73.80. Matt explained that every year that he has ran the profit/loss report it appears that the number tops out then expenses catch up and the loss increases by the time the yearend report is ran. Matt also explained that this is the 1st time the pool has been in the black showing that we are on the right track to making the pool self-sustaining.
6. Elmwood:
- i. Bill reported that the nature reserve grant has been completed and paperwork has been submitted for reimbursements.
- B. Business Manager
- i. Matt presented the 2019 budget to the board for the 1st reading. The board reviewed the 2019 budget. Scott made a motion to approve the 1st reading of the 2019 budget. Jess seconded, motion passed all approved. Matt informed the board that the final reading of the 2019 budget will be at the next board meeting on September 12th.
- C. Recreations Manager

- i. Keith reported that soccer camp is scheduled to start Monday, August 13th with only 11 registered to attend. Keith explained that if more kids do not register for the camp then it will have to be canceled.
- ii. The Grafton Parks & Recreation Golf Scramble Fundraiser will be August 17th. Hugo's & Old Dutch are donating hotdogs and chips for the event. Sponsorships are coming in and there are 5 teams signed up so far.
- iii. Kickball is receiving a lot of buzz online. Teams must have 10 total players and must include 3 women. The league will run for 6 weeks starting Wednesday, August 29th.
- iv. Keith discussed the fall hockey camp with Scott Robideaux in July and Scott explained that he needed 50% of registrations if he was to run the camp again this fall. The board discussed the hockey camp and any options that were available. The board suggested contacting Andy Allen to see if he had any desire to run the camp and how much he would want to be paid.

VII. Old Business:

VIII. New Business:

IX. Public Comments:

X. Adjournment: Motion made by Todd, seconded by Jess to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 6:30 pm.