



Wednesday, June 13th, 2018
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Ryer Stark
 - B. Board Members Absent: Todd Storey
 - C. Staff Present: Bill Dahl, Matt Oppegard
 - D. Media Present: Amy Venn
- III. Brad asked if there were any additions or deletions to the agenda. Matt deleted Appointment of New Committee Chairs and explained that it was mistakenly added to the June agenda when it should have been added to the July agenda.
- IV. Brad asked for an approval of the minutes from the May 9th board meeting, May 9th Personnel Committee meeting, and the June 12th Personnel Committee meeting minutes. Ryer made a motion to approve the minutes from the Board and both Committee meetings. Scott seconded, motion passed all approved. Brad asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed. The May bank statement report was issued for the boards review.
- V. Reports:
 - A. Director
 1. Arenas
 - i. Bill reported that the final payment request was paid in full the prior week. Items still left to be completed include the installation of insulation on the A/C lines and painting of the canopy. Weeds have been sprayed. The rest of the landscaping will be completed later this summer.
 - ii. There are already 2 graduation parties scheduled for May 2019. Scott Robideaux scheduled dryland training for youth hockey levels in the Centennial Center Arena starting in June through July.
 2. Parks
 - i. Bill reported that Tom McCarty donated \$2,000 to be used for the trails in memorial for Connie. The board extended a thank you to Tom for his generous donation. Scott suggested adding a bench somewhere in the trail system. The board discussed the type of bench that would work best for the trails and specifically one that could not be moved by vandals or a flood.
 - ii. The corn maze is planted and growing. The pumpkin patch has been planted. The maze has been mapped out and will work through a Simplot app that can be downloaded onto a tablet with cell service. The corn maze is scheduled to be cut starting July 9th.
 - iii. The angel of hope golf scramble went well. The board discussed the statue cost and proposed location. All of the board members agreed that it will be a beautiful addition to Leistikow Park.
 - iv. Flower beds have been planted.
 - v. Jonah Lindberg was hired as a part-time summer park staff employee

- vi. A new tenant was found for the rental house starting July. They have signed a year lease and plan on moving in June 28th.
- 3. Campground:
 - i. Bill informed the board that Knife River booked 7 open sites for 2 nights and will help fill out the few open sites between the busy weekends.
- 4. Athletic Fields:
 - i. Bill informed the board that the Complex dugouts will be completed once the new Facility Manager has been hired.
 - ii. The south field dugouts are still next on the list to be completed.
- 5. Pool:
 - i. Bill informed the board that the pool opened May 31st and everything is running well. The health inspector visited early last week. The inspector did not find any issues at the pool.
 - ii. Bids will be collected for mud jacking the floor in the pump room. The floor has dropped significantly over the 60 years of operation.
- 6. Elmwood (nothing to report)
- B. Business Manager
 - i. Matt informed the board that the Personnel Committee held interviews last night. The Personnel Committee recommendation to the board is hiring Keith Blattenbauer for the Recreation Manager position at a starting salary of \$37,000. Cory motioned to approve the Personnel Committee recommendation to hire Keith Blattenbauer at a starting salary of \$37,000. Motion was seconded by Ryer. Motion passed all approved. Personnel Committee will meet at 5:45pm to hold Facility Manager Interviews.
 - ii. The final draft of the 2017 audit was distributed to the board members for their review.
 - iii. A budget committee meeting will need to be scheduled within the next month. The board discussed dates, but decided that Matt should set a date and inform the board when the 1st 2019 budget committee meeting will be held.
- C. Recreations Manager
 - i. Bill reported that baseball has started. Finding umpires has proven a challenge. Golf will start June 18th and will run Monday – Wednesday for 2 weeks.
 - ii. Tweten’s Photography donated 50% of the cost of the figure skating show picture that will be hung up at the Centennial Center next to the previous year’s picture. The board extended a thank you to Rock Tweten for his generous donation.
- VI. Old Business:
- VII. New Business:
- VIII. Public Comments:
 - i. Amy Venn asked if Brad had an official statement for the Walsh County Record for his 16 years of service. Brad declined to comment.
- IX. Adjournment: Motion made by Ryer to break for the committee meeting. Scott seconded, motion passed all approved. Meeting was halted for the Personnel Committee Meeting at 5:46 pm.
- X. Reconvened:
 - i. Meeting reconvened at 7:20 pm. Personnel Committee recommended hiring Todd Janikowski as a Facility Manager with a starting salary of \$37,000. Scott made a motion to accept the Personnel Committee’s recommendation and hire Todd at a salary of \$37,000. Cory seconded, motion passed all approved.
- XI. Adjournment: Motion made by Ryer, seconded by Cory to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 7:30 pm.