



Wednesday, November 14<sup>th</sup>, 2018  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

## Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Scott Hills, Cory Burns, Todd Storey, Ryer Stark, Jessica Tanke
  - B. Staff Present: Keith Blattenbauer, Bill Dahl, Matt Oppedard
  - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes to the agenda were made.
- IV. Ryer asked for an approval of the minutes from the October 10<sup>th</sup> board meeting and November 7<sup>th</sup> personnel Committee meeting. Cory made a motion to approve the minutes from the October board meeting and November 7<sup>th</sup> personnel committee meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The October bank statement report was issued for the board to review.
- V. Reports:
  - A. Director
    1. Parks
      - i. Bill reported that the picnic tables have been put away. Currently there are no plans for lights in the park. The park roads will be closed with the first heavy snowfall.
      - ii. The rental house windows will be replaced this week. The project will start tomorrow and will take 2-3 days to complete.
    2. Pool:
      - i. Bill reported that the pool has been filled and winterized.
    3. Campground:
      - i. Bill reported that the water to the sites have been shut off and lines winterized. Water to the campground bathrooms will be turned off and building winterized on Wednesday, November 21<sup>st</sup>. Gladen is aware of the water turn off date and have plans to stay in the campground as late as they can.
      - ii. An invoice for \$11,800 has been sent to Express Employment for their campsites and cabin rentals.
      - iii. The campground net income through 11/14/18 is up to \$93,654.62.
    4. Athletic Fields: (nothing to report)
    5. Arenas
      - i. Bill asked Ryer to report on the Chad Demers Fundraiser Tournament. Ryer explained that the event went very well. A lot of complements about the facility have been received from those who participated in the tournament. The tournament weekend raised \$34,000 to help Chad Demers with his fight against cancer.

- ii. Bill reported that the 25% of the acoustic panels have been installed in the lobby. Already there is a difference in the echo. The rest of the panels will be installed within the next month.

6. Elmwood:

- i. Bill reported that the Elmwood bridge has been repaired.

B. Business Manager

- i. Matt reported that the Personnel Committee recommended salary increases as budgeted in the 2019 budget. Matt explained that there will need to be a motion to approve or if the board wanted to discuss the raises. Todd explained that he had expressed his concerns and that he would like to see more labor to income reports throughout the year. Todd made a motion to approve the raises as budgeted in the 2019 budget. Jess seconded, motion passed all approved.

C. Recreations Manager

- i. Keith reported that the hockey camp raised \$8,437 that went towards Centennial Center ice start-up costs. Keith explained that Scott had approached him about shortening the camp to make it more affordable. Keith discussed different options with the board. The board agreed that more kids may sign up if registration was lower.
- ii. Figure skating has been running for 2 weeks. Currently there are 50 skaters.
- iii. Gymnastics groups are full except for the silver group which is down by 6 participants.
- iv. Keith is working on developing an indoor adult volleyball league that will be played at the Armory. Grafton Public Schools has been contacted about using their nets. Registrations will be released once dates and times are finalized.
- v. Keith reported that the Veterans Day skate went well. Admission was raised to \$5 per person with \$3 being donated to the Walsh County Veterans Memorial. A check for \$200 will be given to the Walsh County Veterans Memorial this week.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

- IX. Adjournment: Motion made by Jess, seconded by Cory to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:45 pm.