



Wednesday, May 8th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Todd Storey, Jessica Tanke
 - B. Board Members Absent: Cory Burns
 - C. Staff Present: Bill Dahl, Matt Opegard, Keith Blattenbauer, Todd Janikowski
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Ryer added the Centennial Center Lobby Snow Removal Procedure to the Arenas portion of the Directors Report.
- IV. Ryer asked for an approval of the minutes from the April 10th board meeting. Jess made a motion to approve the minutes from the March board meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Todd made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The April bank statement report was issued for the board to review.
- V. Reports:
 - A. Recreation Manager
 - i. Keith reported that the Grafton Parks & Rec Golf Scramble is set for June 14th with a shotgun start at 5:15pm. Register your 4-person team at the Parks Office or graftonparks.com.
 - ii. Fastpitch starts tonight, May 8th.
 - iii. Total baseball registrations (levels T-Ball to Babe Ruth) to date is 105. Keith is aiming for 140 to 150 total registrations.
 - iv. Waiting on a quote from Morgan Printing for jerseys. Need to receive it soon with baseball starting in 2 weeks.
 - v. Baseball and Fastpitch teams will be selling beef jerky for a team fundraising. The beef jerky comes in 3 flavors, individually packaged in one vacuum sealed bag for \$20. The goal will be for each participant to sell 10 bags of beef jerky. Proceeds from the fundraiser will go to field and equipment upgrades.
 - vi. Keith is in the process of contacting Umpires for 10U, 12U, and Babe Ruth. Umps will earn \$55 for 10U, \$60 for 12U, and \$65 for Babe Ruth per night.
 - vii. Dates for Gymnastics Camp have been set. The camp will take place June 17th to 21st. Registrations will be online by Monday, May 13th.
 - viii. The board asked what happened with Dance and if there was anyone that was interested in coming to Grafton to teach it. Keith explained what happened with Just-for-Kicks and will look for a private teacher willing to come to Grafton.
 - ix. Golf lessons registrations are coming along well with a couple groups already full.

B. Director

1. Parks

- i. Bill reported that MDU had an estimate to run a gas line to the warming house at Schumacher Park. The estimate came in under the allotted total to be covered by MDU. The gas line will be installed sometime this summer.
- ii. Flower beds have been tilled and fertilized.

2. Pool:

- i. All of the chemicals for the pool have arrived. The pool is 90% clean. Diane will finish cleaning the pool tomorrow. Next week the pool will be filled and chemicals added.

3. Campground:

- i. The 5 new sites have been made and waiting for seasonal campers to come in.
- ii. This year Gladen has requested 27 sites and 1 cabin. Some have arrived already, but more will arrive in the next week or 2.
- iii. Gladen will grade out the frost boils at the main campground entrance and lay down millings to firm up the road.
- iv. Seasonal campers are expected to arrive once the weather warms up.

4. Athletic Fields:

- i. The heat has been turned on in the complex shed to get the building ready for the high school fastpitch.

5. Arenas

- i. Still waiting on the special modem for the used ATM from Choice Financial that was installed in the Centennial Center lobby. Should be in next week.
- ii. The Everything Goes Sale went well. Around 90 additional paid attendees this year compared to last year. Attendees ended up staying longer with the inflatable slide, bouncy house, and Red Pepper. A few people inquired about booth spaces for next year's sale. Net income was down from last year, but would have been more if the cost of the inflatables is removed.
- iii. Ryer asked about the damage to the lobby siding on the south side of the building and asked how park staff was removing the snow. Bill explained that the west side was damaged by large amounts of snow sliding off of the roof. The east side was caused by getting too close to the building while blowing snow away from the building. Bill explained that the snow needed to be removed, due to the amount of side pressure that the snow was putting on the windows. Bill will look into replacing the damaged panels and the cost of snow breakers for the south side of the lobby.

6. Elmwood:

- i. The Elmwood board has asked that Grafton Parks & Recreation take rental reservations for them. Elmwood has shared their rental agreement that includes their fees. Currently the Elmwood board is working with 1st United to add Matt to their account signature card so he can pay their bills and build financial reports.

C. Business Manager

- a. Matt reported that currently there are 7 lifeguards committed to working at the outdoor pool. Matt has asked last year's lifeguards and pool manager to recruit lifeguards for the 2019 pool season.
- b. Planning for the 2020 budget has begun. Matt asked the board for suggestions that would need funding. A budget committee date will be set at the June board meeting.
- c. Brady Martz has completed the 2018 audit and should be sending out the final report next month.

- d. Matt reported that the Men's and Women's Softball Leagues have been invoiced at the same rate as last year (\$600 for Men's & \$550 for Women's). Invoices include field usage fees and alcohol permits.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Motion made by Scott, seconded by Todd to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 6:00 pm.