



Wednesday, October 9th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Scott Hills at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns, Jessica Tanke
 - B. Board Members Absent: Ryer Stark, Todd Storey
 - C. Staff Present: Bill Dahl, Matt Opegard, Todd Janikowski, Keith Blattenbauer
 - D. Media Present: Todd Morgan
- III. Scott asked if there were any additions or deletions to the agenda. Scott added the potato warehouse building to the agenda under parks. No additional changes were made.
- IV. Scott asked for an approval of the minutes from the September 11th board meeting. Cory made a motion to approve the minutes from the September board meeting. Jess seconded, motion passed all approved. Scott asked for a motion for the authorization of expenditures as listed. Cory made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The September bank statement report was issued for the board to review.
- V. Reports:
 - A. Recreation Manager
 - i. Keith reported that the Fall Hockey Camp numbers are up from last year. Largest increase came from High School participants. The rest of the groups are close to last year's numbers.
 - ii. Figure skating starts Sunday, October 13th. The coach Lindsey Burns will offer participants the opportunity to go to competitions.
 - iii. Gymnastics started Sunday, October 6th with 55 registered participants.
 - iv. Keith has researched fundraiser possibilities and the best options are selling tumblers, gourmet candy, gourmet coffee, water bottles, or wreaths. Starting a raffle is a possibility if we can come to an agreement with another entity to donate proceeds to one of our programs.
 - B. Director
 1. Parks
 - i. The tobacco free policy discussion was tabled until all board members can be present for this important issue.
 - ii. Bill reported that the Corn Maze is closed for the season. The park staff has put away all the cutouts, corn pit, and fencing. M&K have picked up their porta-potties. A profit/loss report will be issued at the November Park Board Meeting. Attendance figures should be close to last year even though the Corn Maze was closed 2 days more than last year.
 - iii. The park bathrooms, flower beds, dog park, and chandler field water lines have all been winterized.

- iv. Scott asked if there is anything that can be done with the potato warehouse that Shane Flanders is in. Shane has complained that the roof leak is getting worse. Bill explained that Shane has talked to Todd Janikowski about the issue. Shane has agreed to repair the roof for reduced rent.
- 2. Pool:
 - i. The pool has been pumped out in preparation of the snowstorm. The pool will be filled for winter once it warms up again.
- 3. Campground:
 - i. The water lines running to each site have been insulated.
 - ii. Bill has been working on submitting a 50% grant request to the Outdoor Heritage Fund for another cabin. The deadline for submission is November 1st.
- 4. Athletic Fields: (Nothing to Report)
- 5. Arenas
 - i. A new safety policy for the north section of the Centennial Center was handed out to the board members. The new safety policy for the north door is to greatly reduce the foot traffic that go across the path of the Zamboni. Close calls happen every year and that needs to change. Scott asked if the Northeast Doors could be unlocked to allow access to the north lot? Todd Janikowski agreed that he would make sure the arena staff will unlock the northeast door and lobby doors. Matt will send out an updated policy for the Centennial Center.
 - ii. The snow breakers have arrived. Park staff were going to install them this week, but with the snowstorm coming into the area. The snow breakers will be installed once the weather warms up.
- 6. Elmwood:
 - i. The Grafton Park Board extended a thank you to the Elmwood Board for a delicious meal on Friday, September 20th.
 - ii. The Elmwood Election Day Spaghetti Feed will be November 5th.
 - iii. The Elmwood Board are having issues finding people to open their homes for the 2019 Tour of Homes and may have to cancel.
- C. Business Manager
 - i. Matt reported that the 2020 Budget was submitted to the county auditor.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Motion made by Cory, seconded by Jess to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:48 pm.