



Wednesday, January 8<sup>th</sup>, 2019  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Ryer Stark at 5:17 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke
  - B. Board Members Absent: Todd Storey
  - C. Staff Present: Bill Dahl, Matt Oppeward, Keith Blattenbauer
  - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Matt added changes to the North Dakota Fire and Tornado Policy to his report. No additional changes were made.
- IV. Ryer asked for an approval of the minutes from the December 11<sup>th</sup> Park Board Meeting. Cory made a motion to approve the minutes from the December Board Meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The December bank statement report was issued for the board to review.
- V. Reports:
  - A. Recreation Manager
    - i. Keith reported that 5 members of the community have agreed to be on the Grafton Parks & Rec Foundation board. That brings the foundation board up to 6 with one seat reserved for the Director of Grafton Parks. Matt will get the names to Rob Fleming so they can get the documents drafted and submitted to the state. Once the state approves the foundations articles of corporation then the application will be drafted for 501c(3) status with the federal government.
    - ii. Gymnastics and Figure Skating participants have sold 60 of 350 raffle tickets in 2 weeks. Deadline to turn in unsold tickets or cash for sold tickets is Sunday, February 2<sup>nd</sup>.
    - iii. Public Skates have been scheduled for the Centennial Center every weekend until March. Next Public Skates will be this Saturday from 1pm-3pm & Sunday from 2pm-4pm. Follow us on Facebook or go to [graftonparks.com](http://graftonparks.com) for a full listing of Centennial Center Public Skates.
  - B. Director
    1. Parks
      - i. Bill reported that the Tobacco Free signs have arrived. Park staff will install the signs when the weather warms up this spring.
      - ii. The outdoor rinks at Schumacher and Leistikow Parks opened December 19<sup>th</sup>. The board commented that the rink at Schumacher Park was getting higher than expected use.

- iii. Bill submitted a grant to the North Dakota Game & Fish to install a boat ramp and floating dock on the Park River. The grant will cover 75% of the project costs. Bill explained that if approved the ND Game & Fish will design the boat ramp and suggest docks that will work for the Park River at the Leistikow Park access. Grafton Parks & Rec has \$10,000 dedicated to the project and Emergency Services will discuss donating \$500 to the project.
2. Campground:
  - i. All campers left in the campground have been winterized and power has been turned off to the sites.
3. Pool: (Nothing to Report)
4. Athletic Fields: (Nothing to Report)
5. Arenas
  - i. Mark Presteng asked Bill about the possibility of summer ice at the Centennial Center. Bill put together all the costs associated with running the ice plant in October, which is the most expensive month of current operation. The utility costs from 2018 & 2019 along with a projected costs for July/August ice plant operations were given to the board. The board reviewed the cost lists. Bill explained the rental price of \$27,652 for 3 weeks of ice and asked if the board had any issues with sharing any of the information with North Stars Youth Hockey. The board agreed with the rental price, due to not knowing what the true costs will be in July/August. The board also mentioned that Grafton Parks & Rec will need to build in some income for the wear and tear of running the equipment at full capacity for a month. Bill will share the information with Mark and quote North Stars Youth Hockey the rental price of \$27,652 for 3 weeks of summer ice.
6. Elmwood:
  - i. Elmwood's Christmas decorations are back in storage. They have a rental for a birthday party scheduled for this weekend.
- C. Business Manager
  - i. Matt reminded the Park Board that 2 positions are up for re-election (Ryer Stark and Todd Storey). City Hall is now accepting the ballot applications and signature forms. Deadline for ballot submissions is April 6<sup>th</sup> at 4pm. The election will be held on June 9<sup>th</sup>. City Hall will have the amount of signatures needed for ballot submissions within the next week or two.
  - ii. Matt reminded the Park Board that the Holiday Party will be held at the Tanke residence on January 25<sup>th</sup> at 6pm. Jess asked that everyone bring an appetizer to share. Communications will be given to let everyone know who is bringing what appetizer to help eliminate doubling up on an item.
  - iii. Matt received a notice from the North Dakota Insurance Reserve Fund that they will now require an agent be assigned to the North Dakota Fire & Tornado insurance policy. Currently the park's NDIRF agent is John Dusek. Matt explained that he is not interested in moving any of the existing policies from John, but asked if the board wanted to use a separate agent for the Fire & Tornado policy. Scott asked if it would be a hassle to have 2 agents. Matt explained that it would be no different than what we do currently. The board discussed and agree to have John Dusek handle the Fire & Tornado policy for simplicity. Matt will reach out to John Dusek within the next week.

VI. Old Business:

- i. Reminder that Grafton Park's Corn Hole Tournament will be at the Last Chance Bar & Grill on Saturday, February 15<sup>th</sup> starting at 12:30pm.

VII. New Business:

VIII. Public Comments:

- IX. Adjournment: Motion made by Jess, seconded by Scott to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:42 pm.