



Wednesday, November 11th, 2020
Grafton City Hall – Council Chambers
5 East 4th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke, Jon Jelinek
 - B. Staff Present: Bill Dahl, Matt Opegard, Todd Janikowski
- III. Ryer asked if there were any additions or deletions to the agenda. Jess added rentals under arenas.
- IV. Ryer asked for an approval of the minutes from the October 14th Park Board Meeting and October 28th Program Committee Meeting. Jon made a motion to approve the minutes from both meetings. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. A copy of the October bank statement report was presented to the board for review.
- V. Reports:
 - A. Recreation Report
 - i. Matt reported that Figure Skating started on Tuesday, November 3rd. Registrations continue to trickle in with 36 registered for the program. Overall down 6 from last year.
 - ii. Learn to Skate Hockey starts November 15th and has 11 currently registered for the program.
 - iii. Gymnastics was originally scheduled to start Sunday, October 25th, but questions were raised about the cleaning procedure causing the program to be postponed for 2 weeks. The City of Grafton has closed the Armory due to the pandemic. Gymnastics is postponed until the city reopens the Armory.
 - B. Director
 1. Parks
 - i. Bill reported that the Christmas displays donated by Wally DeSautel have been installed next to the parks office and the adjacent outdoor skating rink. The displays are being monitored by a camera and will be lit after Thanksgiving.
 2. Campground:
 - i. The campground had a good season. Income and expenses are up from last year. Net income is up 3,000 from this time last year. Bill reminded the board that there were still campers in the campground at this time last year, but no campers are in the campground now. We will see the net income from last year increase and this year's net income decrease. We are expecting to be a little down from last year at year end.
 3. Pool: (nothing to report)
 4. Athletic Fields:

- i. Bill reported that the Grafton Park Board has been awarded the Grafton Community Foundation Grant for \$5,000 of the \$10,000 requested to be used for the concessions/restroom portion of the 8th Street Diamond project. The board extended a thank you to the Grafton Community Foundation for the grant.

5. Arenas

- i. Disinfecting equipment has arrived and works well to disinfect the lobby, bathrooms, and locker rooms.
- ii. Jess was asked by a community member if the board would be willing to reduce the cost of ice rentals to \$10-\$20 per person for an hour. The board discussed and decided that they will remain at \$100 per hour for ice rental, which is already \$30 less expensive than Grand Forks rinks. Bill also mentioned the issues that we have had with youth hockey's schedule. Their calendar has been used for the Centennial Center for several years, but they are very slow to get our programs onto the schedule. Matt has given up on notifying them of any rentals since they don't get added to the calendar anyway. Jon mentioned that he will bring it up to the hockey board at their next meeting. All we are asking for is a user name and password to put our own programs and rentals on the calendar. If that is not possible then their calendar will no longer be used for the Centennial Center schedule.

6. Elmwood:

- i. Spencer's Spaghetti Dinner went well raising \$3,070 for the Historic Elmwood.

C. Business Manager

- i. Matt explained that the pandemic created an issue that was not foreseen. The park board had to call a Program Committee meeting, which has not been needed in the past. Ryer headed the meeting since there wasn't a programs committee chair. Matt suggested changing the Parks/Pool/Campground committee heading by Jon to Parks & Facilities. Also change Arena/Athletic Fields headed by Cory to Programs. The board discussed and Scott made a motion to change the committees to Parks & Facilities Committee headed by Jon and Programs Committees headed by Cory. Cory seconded the motion, motion passed all approved.
- ii. Matt asked the board to set a date for a Personnel Committee meeting to discuss salaries. The board decided to have a noon meeting on Wednesday, December 9th.
- iii. Matt asked the board if they had any issues skipping the employee Christmas party this year. The board agreed to not have the party due to rising positive Covid-19 cases.
- iv. Matt presented the profit/loss for all accounts through November. Matt pointed out that gymnastics was down \$3,000 and figure skating is close to last year's income. Overall the park board has seen a \$9,000 drop in program revenue. Matt explained that \$2,500 of that was from not having golf scrambles this year. Total revenue has shrunk from last month, but expenses remained the same. At year end, we are expecting net income to be around the same last year, if not, a little lower.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Cory made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:57 pm.