



Wednesday, October 14th, 2020
Grafton Park Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke, Jon Jelinek
 - B. Staff Present: Bill Dahl, Matt Opegard, Todd Janikowski, Keith Blattenbauer
 - C. Public Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the September 9th Park Board Meeting. Cory made a motion to approve the minutes from the September 9th Park Board Meeting. Jon seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. A copy of the September bank statement report was presented to the board for review.
- V. Reports:
 - A. Recreation Manager
 - i. Keith reported that Hockey Camp is 8 registered participants down from last year, which can be attributed to a very low number of Bantams this year. Hockey camp concludes this Friday.
 - ii. Learn to Skate (Figure Skating) has 7 registrations so far. Keith is estimating a total of 30 to 35 participants this year. Lessons will start in November and most register the week prior. Learn to Skate Hockey is new this year. It is geared to getting young kids out to learn how to skate either before playing hockey or in addition to playing hockey.
 - iii. Gymnastics have 18 registrations to date.
 - iv. Keith reported that his last day will be tomorrow and thanked the Park Board for the last 3 years of employment.
 - B. Director
 1. Parks
 - i. Bill reported that the Corn Maze has been going well with great weather with the exception of last week. The Grafton Area Chamber will sell soup and chili for the last weekend of the Corn Maze (10/17 & 10/18). Hours will be 1pm to 6pm Saturday and Sunday. So far the Corn Maze has raised \$1,903 for the Walsh County Veterans Memorial.
 - ii. North Dakota Game and Fish had the fill hauled in, placed, and packed to create a more gradual slope to the river. They also delivered the dock to the site. ND Game and Fish will cover 75% of the project.
 - iii. Keith Saville sent a thank you letter to the Park Board for the bocce ball court next to the Westview Tennis Courts. There are 43 people who play bocce ball in Grafton and Keith Saville is hoping to start a league next summer.

Matt will put the bocce ball court on the Park's website along with Keith Saville's number to help direct league players to him.

- iv. The Leistikow Park bathroom has been winterized. The park staff will winterize the water lines for the flowerbeds tomorrow.

2. Campground:

- i. Pipeline workers have been leaving and their jobsite will be moving to Thief River Falls in a couple weeks.
- ii. Express Employment harvest workers will be leaving by Thursday.
- iii. The campground water will be shutoff and lines winterized on Friday. All of the campers have been notified.
- iv. Bill presented a copy of the year-to-date profit/loss through September for the campground. So far the campground revenue is up \$11,000 from this time last year. Expenses have leveled out. The campground net income is \$8,700 ahead of this time last year. Bill explained that with the campground clearing out earlier than last year, we will start seeing the revenue slow down. The campground net income is estimated to be near same level as last year.

3. Pool:

- i. The pool has been cleaned out, filled, and winterized.

4. Athletic Fields:

- i. All of the water lines and buildings at the baseball fields have been winterized.

5. Arenas

- i. Bill reported that the locks for the exterior doors at the Centennial Center have been changed. Only park staff will have a key for those doors. All others will need to enter the area during the scheduled times the lobby door will be open.

6. Elmwood:

- i. The Park Board extended a thank you to the Elmwood Board for the delicious appreciation meal.
- ii. Spencer's Spaghetti Dinner is scheduled for Election Day (11/03/2020). This year they will be offering to-go spaghetti dinners. Tickets are available from any of the Elmwood Board Members.

C. Business Manager

- i. Matt presented the profit/loss for all accounts through September. Matt pointed out that total revenue is up \$75,000 and total expenses are up \$50,000 compared to the same timeframe last year. Matt explained that the large increase in total revenue and total expenses are due to the Blue Line Club's residing project at the Centennial Center that cost \$83,500 causing it to skew the income and expense totals. After adjusting for the siding project, total revenue is down \$8,500 compared to the same timeframe last year. Net income is \$25,000 up from the same timeframe last year. We are expecting that number to shrink as we go through the rest of the year.
- ii. Matt reported that the Choice Bank CD renewed at 0.65% and the CD at Bremer Bank will renew on 10/17/20. Bremer is running special term CDs and have a 7 or 11 month CD at 0.50%. The board elected to go with the shortest term 7 month CD at 0.50% hoping that the rates rebound early next year.

VI. Old Business:

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Jon made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. Meeting was adjourned at 5:49 pm.