



Wednesday, August 11<sup>th</sup>, 2021  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Scott Hills at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Jessica Tanke
  - B. Staff Present: Director: William Dahl, Business Manager: Matthew Opegard, Facility Manager: Todd Janikowski
  - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the July 14<sup>th</sup> and August 4<sup>th</sup> Park Board Meetings. Jon made a motion to approve the minutes. Cory seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed.
- V. The June and July bank statement reports were presented to the board to review.
- VI. Reports:
  - A. Recreation Report
    - i. Matt explained that Landen had to meet with his sergeant in Fargo and could not be at his last board meeting. His last day was today.
    - ii. Bill, Matt, and Landen met with Chris Lipsh about the possibility of forming a Youth Baseball board that would take the responsibility of finding coaches, umps, fundraising for new equipment, etc. The board is open to the idea if it is beneficial for everyone involved. A Program Committee Meeting was set for Wednesday, August 18<sup>th</sup> at Noon to discuss a youth baseball board.
    - iii. Matt reported that Landen has the Fall Hockey Camp, Figure Skating, Learn-to-Skate Hockey, and Gymnastics online for registrations. Gymnastics already has 8 registered for the various groups. Flag Football started last week with 37 participants. The last session of golf is nearing completion with 19 participants.
  - B. Facility
    - i. Todd reported that the rotten boards at the outdoor rink in Schumacher Park have been replaced. Painting will start soon. Todd reached out to the school to ask about their sand that was removed from their playground. The school will let Grafton Parks take the sand to use in the outdoor rink at Schumacher Park. The sand will absorb the water and freeze quicker. It will also be an opportunity to level the rink, which would also make it easier to make ice. The board discussed the possibility of putting a tarp down, but decided to see how the sand works this year and get a tarp next year if needed.
    - ii. A water line was installed at the Angel of Hope so the statue and granite slabs can be washed off.
    - iii. Park staff will start assembling the new scoreboard at the Centennial Center next week. The current hoist is rated to hold the weight of the new scoreboard.

- iv. The Centennial Center ice plant will be started September 22<sup>nd</sup> and the ice will be ready for the Fall Hockey Camp on October 4<sup>th</sup>.
- C. Director
- 1. Parks
    - i. Bill reported that the Grafton Parks & Recreation Foundation has received the approval letter from the IRS for 501(c)3 status. A foundation board meeting will be called next month to discuss possible fundraisers for the fall/winter programs.
    - ii. Bill presented a Google Earth image of the road around Pumpkin Park that a neighboring citizen would like closed. The board discussed closing the road and alleyway. The board decided that it would make clearing the streets after snowfall more difficult and does not want to get in the habit of closing streets.
    - iii. The Land Water Conservation Fund for the 8<sup>th</sup> Street Project is still tied up at the Federal level. We cannot start anything listed under that project until we receive an award letter from LWCF.
    - iv. Bill reported that the fitness equipment is now in route from Canada where it was delivered to the wrong address. Rubber tiles should be shipping soon and hope to be installed late next week.
  - 2. Campground:
    - i. Express Employment campers are starting to roll in. The majority will come in September 22<sup>nd</sup>. Express has been sending updated spreadsheets of campers regularly.
    - ii. The board asked when Lyle will be returning. Matt updated the board that his wife's shoulder surgery has been pushed back to September. He hopes to be back late-September.
  - 3. Pool
    - i. Last day of the pool is scheduled for Sunday, August 22<sup>nd</sup>. Hours are now Noon to 7pm to adjust to our daylight hours and allows for pool rentals.
    - ii. Bill reported that he has been unable to get the Pulsar chlorinator briquettes that are used with the pool's chlorinator system. The pool will have just enough chlorinator briquettes to finish the season if the weather cools down to more normal temperatures. Bill is working with Pulsar find another dealer to replace Associated Pool Supply in Bismarck since they are no longer a Pulsar dealer.
  - 4. Arenas: (Nothing to Report)
  - 5. Athletic Fields
    - i. The Land Water Conservation Fund for the 8<sup>th</sup> Street Project is still tied up at the Federal level. The project cannot start until we receive an award letter from LWCF.
  - 6. Elmwood: (nothing to report)
- D. Business Manager
- i. Matt reported that the Final Reading of the 2022 Budget will be at the September Board Meeting at the Grafton Parks office board room on 09/08/21 at 5:15pm.
  - ii. Matt has received an invoice from Brady Martz for the 2019 & 2020 audits. We should receive the 2019 & 2020 audit packets soon.
- VI. Old Business:
- VII. New Business:
- i. Cory mentioned that he sees park staff using their own pickups to haul park's equipment around and asked if we could use another pickup? Bill explained that another pickup is needed. The board discussed and came up with a couple used pickups that are being sold locally. Bill will look into what it would cost to purchase a used pickup.
- VIII. Public Comments:

IX. Adjournment: Jess made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:56 pm.