



Wednesday, January 13th, 2020
Grafton City Hall – Council Chambers
5 East 4th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:16 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke, Jon Jelinek
 - B. Staff Present: Bill Dahl, Matt Oppegard, Todd Janikowski
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the December 9th Park Board Meeting and January 6th Personnel Committee Meeting. Cory made a motion to approve the minutes from both meetings. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Jess made a motion to approve the expenditures. Seconded by Jon, motion passed all approved to pay bills as listed. A copy of the December bank statement report was presented to the board for review.
- V. Reports:
 - A. Recreation Report
 - i. Matt reported that we have seen 11 registrations in the past week. Most of the registrations were for gymnastics, which started Sunday (01/10/21). Gymnastics now has 39 participants registered for the program. Figure skating has 39 registered for the program and Learn-to-Skate Hockey has 16 registered. Numbers are down, but learn-to-skate hockey helped add additional registrations to bring numbers closer to last year.
 - B. Director
 1. Parks
 - i. Bill presented a contest for kids in grades 3 to 6 to design the corn maze. The winner will receive a grand prize with items donated from the Strand, Grafton Chamber, and Grafton Corn Maze. Deadline to submit an entry form will be March 15th with a winner picked a week later.
 - ii. The outdoor rinks opened the week of New Years and have seen a lot of use in the short time they have been open.
 - iii. Bill reported that the park road closed after the last snowfall before New Year's Eve. Scott had community members ask why the road was closed with a relatively small amount of snow. Bill explained that there was already an accident due to ice formed from packed snow and the city is not interested in clearing the road for the parks department. Cory added that traffic on the park road now could cause more frost boils that would damage the roadway.
 2. Campground: (nothing to report)
 3. Pool: (nothing to report)

4. Athletic Fields: (nothing to report)

5. Arenas

- i. North Stars Youth Hockey will be installing a center ice camera in the press box to live stream games for parents and grandparents that may not be able to attend the games. Grafton Parks will donate the Cat 6 cable to the project since there was a lot left over from the lobby addition project.

6. Elmwood: (nothing to report)

C. Business Manager

- i. Matt reported that the Personnel Committee came to a decision to hire Wade Messner for the Recreation Manager position. Bill contacted Wade and is waiting on a call back.
- ii. The First United CD was up for renewal and Matt was able to renew it at a special 19 month term. The CD was purchased with allocations from the campground fund and pool fund. The funds from the CD will be reallocated to each fund when needed to fund a project.
- iii. Matt presented a profit/loss to the board. Matt explained that he still has some general journal entries to make before presenting the final net income number. The final 2020 financial report will be presented to the board and the February Grafton Park Board meeting on 02/10/21.

VI. Old Business:

- i. Todd mentioned that he had checked for used beet tarps that would work at our outdoor rinks. No tarps are available at this time, but found that there could be something available next year.

VII. New Business:

VIII. Public Comments:

IX. Adjournment: Jess made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. Meeting was adjourned at 5:47 pm.