



Wednesday, March 10th, 2020
Grafton City Hall – Council Chambers
5 East 4th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jessica Tanke, Jon Jelinek
 - B. Staff Present: Bill Dahl, Matt Oppegard, Todd Janikowski, Landen Einarson
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Jess added trophy case to Arenas section.
- IV. Ryer asked for an approval of the minutes from the February 10th Park Board Meeting. Cory made a motion to approve the minutes. Jon seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. A copy of the February bank statement report was presented to the board for review.
- V. Reports:
 - A. Recreation Report
 - i. Landen reported that soccer will start April 1st at the Centennial Center. Currently there are 25 registered for soccer, which is ahead of this time last year.
 - ii. 2021 Skating Show is March 20th at 5pm & 21st at 2pm. Lessons are Sunday and Tuesday this week with a dress rehearsal on Thursday. The skating show program sponsors are filled. Figure skating pictures are finished and can be picked up at Tweten's Photography if the participants did not receive them at skating practice.
 - iii. The last 2 public skates for the 2020-2021 season will be on Friday, March 12th from 3pm – 6pm and Saturday, March 13th from 1pm – 4pm.
 - iv. We received a \$500 check from Chevy Youth Baseball for the 2020 test drive fundraiser. We will be receiving equipment that Landen selected for our baseball/fastpitch programs. Chevy Youth Baseball will also be donating again this year and will run the Chevy test drive fundraiser again with the help of Hanson's Auto.
 - v. Landen is continuing to advertise for Lifeguards, Water Safety Instructors (WSI), and coaches.
 - vi. Landen reported that we are looking at adding a 3-on-3 basketball tournament sometime this summer. He has also been in contact with someone that wants start a tennis program. Looking at a 1 to 2 week program for 4 different age groups.
 - B. Director
 1. Parks

- i. Bill reported that the outdoor rinks are closed for the season.
- ii. Park staff has been getting a jump on spring cleanup. Spring cleanup should be completed this week.
- iii. Bill is working on submitting plans for a community shelter to the Outdoor Heritage Fund Grant. The 30'x40' shelter will be built in the Corn Maze Festival area. Bill explained that this grant is a difficult one to receive, but feels that with the location of the shelter will benefit the school for the community orchard field trips, Northern Lites Archery Club for their annual shoot, and the annual Grafton Corn Maze Festival.

2. Campground:

- i. Landen has developed a new logo for the campground that has been in use on our website and on social media ads. The Facebook ad has reached 12,000 people. MB, SK, WI, MN, WA, and IA are the most common locations of the people reached.
- ii. Bill is promoting the campground at area camper dealerships with a \$30 one-time use coupon for the Leistikow Park Campground. More efforts are being placed into promoting the campground due to the uncertainty as to when the US/Canada border will reopen for recreation travel.
- iii. The park staff will be installing new flooring in Cabins 1 & 2 once the weather warms up. Cabins 3, 4, & 5 received new flooring last year and Cabins 1 & 2 will match once completed.
- iv. New wifi equipment has been ordered from Alphasatron and will be installed at the end of the month if the weather continues to warm up. The new wifi equipment will eliminate the current dead spots in the campground and connect the pool via a direct link.

3. Arenas

- i. Bill reported that a new scoreboard has been ordered from Daktronics with help from the Grafton Blue Line Club. The new scoreboard should arrive late April.
- ii. The ice plant will be shut down on March 21st after the skating show.
- iii. The North Stars Youth Hockey Mega Raffle & Silent Auction will live stream from the Centennial Center Lobby on March 27th.
- iv. Fireman's Smoker is scheduled for April 10th.
- v. Everything Goes Sale is scheduled for May 8th. Already have a couple vendors register and Red Pepper has committed to being at the sale again this year.
- vi. Jess asked if we would allow youth hockey to install a trophy case in the Centennial Center lobby. Bill explained that the lobby was designed for a trophy case to be installed along the north wall, which is the reason the tvs and advertising were installed at their current heights. The original glass and rail system are still in storage in the Centennial Center waiting for the project to start. Ryer explained that North Stars Youth hockey has formed a committee and he has agreed join.

4. Athletic Fields:

- i. Park staff will start to work the ballfields as long as the warm weather holds up.

5. Elmwood: (nothing to report)

C. Business Manager

- i. Matt presented the 2020 Centennial Center energy consumption spreadsheet. Matt explained that comparing 2020 to the last full year of the old ice plant 2016 electricity at the Centennial Center cost an additional \$14,000 in 2020,

but the Centennial Center has used 89,628 less kW in 2020. Matt multiplied the saved kW by our current kW rate and found that there was an annual savings of \$11,067.08 with the new ice plant. Matt also explained that 2021 numbers are showing that we are starting to reach the point where additional savings due to operational changes will not be possible. We will continue the cost saving methods that are in place to maintain the current levels.

- ii. Matt presented the year-to-date profit loss and pointed out a couple key differences from this year to last year. Current net income is \$23,000 ahead of last year, which can be attributed to a reduction in expenses and the increased valuation of the mill.

VI. Old Business:

- i. Todd Janikowski updated the board that he will be installing a new toilet and shower in the rental house. New sheet rock will be installed in the bathroom and new ceiling in the kitchen.
- ii. Todd found that the Leistikow Park pump house support beams are rotted out and is no longer structurally sound. He looked into what it would take to have a new one built. Grafton True Value will donate the material and North Valley Vocational School shop class will build it.

VII. New Business:

VIII. Public Comments:

- IX. Adjournment: Jess made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:59 pm.