



Wednesday, August 10th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Jon Jelinek, Kristi Olson
 - B. Board Members Absent: Cory Burns
 - C. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski, Gabbi Holand
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Kristi added Tobacco Policy for Athletic Fields under the Director's Report.
- IV. Ryer asked for an approval of the minutes from the July Park Board Meeting held on July 13th, minutes from the Budget Committee Meeting held on August 3rd, and the minutes from the 1st reading of the 2023 Budget Board Meeting. Jon made a motion to approve the minutes from the July Park Board meeting, Budget Committee Meeting, and the 2023 Budget Board Meeting. Scott seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Kristi, motion passed all approved to pay bills as listed.
- V. Matt presented the July bank statement report for the Board to review.
- VI. Reports:
 - A. Recreation Report
 - i. Gabbi reported that 13 kids have registered for Tennis Lessons.
 - ii. The Fall/Winter activities are being added to RecDesk and should be available for registrations soon. The Figure Skating and Gymnastics Fundraisers will be supplementing registration costs for their respective programs. The Gymnastics Fundraiser also paid for 2 rollaway mats that will replace the springboards and make it easier to perform at the High School for half time at basketball games.
 - iii. A Corn Maze brochure for school field trips were sent out to the area schools. One school has already scheduled their field trip.
 - iv. Gabbi has been working on a grant for Pumpkin Park. To generate funding for the grant there will be a community picnic at Leistikow Park. The grant is a 4 to 1 matching grant with a maximum of \$2,000 in funding, which allows for a \$10,000 project. Kiwanis will donate \$2,000 and the 2023 Budget will fund \$4,000 of the project. The goal of the fundraiser is to fund the remaining \$2,000.
 - v. Gabbi has been working with Angel French on the SPSI Grant to fund the engineering portion of the outdoor pool renovation.
 - B. Facility
 - i. Todd reported that the ceiling has been installed and Cabin 6 should be completed at the end of the month.

- ii. The Chandler Field batting cage frame has been installed. The net will stay in storage until next spring. The 8th Street Diamond batting cage will be installed spring 2023.

C. Director

1. Parks

- i. Bill reported that the state is still working on the easement. Once completed the purchase will be allowed to be completed at \$40 per acre.
- ii. The 2023 Corn Maze will open Saturday, September 10th. The corn maze will run every Saturday and Sunday until October 9th. All the sponsors have been contacted and petting zoos have been scheduled for each weekend.
- iii. Two new paddle boards have arrived and are ready to rent.

2. Campground:

- i. Express Employment have been arriving with the majority scheduled to arrive mid-September.

3. Pool:

- i. Bill reported that the last day of the 2022 pool season will be Sunday, August 21st.

4. Arenas:

- i. The equipment room water heater and storage tank are on order and should be in soon.

5. Athletic Fields:

- i. The concrete work is done for the 8th Street Project. North Valley Vocational Technical School will start construction the 2nd or 3rd week of September.
- ii. Kristi mentioned that she had witnessed and had received complaints about smoking and tobacco use at the ball diamonds during youth events. Bill explained our tobacco policy and that the Men's and Women's leagues are allowed to use tobacco products during their rental times, but not allowed at any of our youth programs. Bill explained that the Ball Diamond Boosters will need to be contacted to lodge complaints about the coaches' tobacco usage.

6. Elmwood: (Nothing to report)

D. Business Manager

- i. Matt reported that the 1st United CD renewed for a 19-month term at 0.85%.
- ii. The Ball Diamond Boosters asked to present their financials at the October Grafton Park Board Meeting to be held on October 14th at 5:15pm. This is part of the agreement between the boosters and the park board.
- iii. Matt reminded the board that the final reading of the 2023 budget will be held at the September Park Board Meeting 09/14 and 5:15pm.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Kristi made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. Meeting was adjourned at 5:44 pm.