



Wednesday, December 14th, 2022
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Cory Burns, Jon Jelinek, Kristi Olson
 - B. Board Members Absent: Scott Hills
 - C. Staff Present: William Dahl, Matt Oppegard, Todd Janikowski
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Cory & Kristi added fundraising to the agenda under Recreation Report. Kristi also added skate sharpening to the agenda under Facility Reports.
- IV. Ryer asked for an approval of the minutes from the November Park Board Meeting held on 11/09/22. Cory made a motion to approve the minutes from the November Park Board meeting. Seconded by Jon, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Jon made a motion to approve the expenditures. Seconded by Kristi, motion passed all approved to pay bills as listed.
- V. Matt presented the November bank statement report for the Park Board's review.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported that Public Skates will take place throughout the Christmas break. Friday, December 23rd & Tuesday, December 27th through Friday, December 30th. All public skates are from 1pm – 3pm with \$2 admission and \$2 skate rental.
 - ii. Cory presented a fundraising opportunity from Snap Raise. Cory had a family member that was fundraising for a local group in Arizona and that the platform that they used, which looked simple and easier to allow Grafton alumni to continue to support programs back home. The board agreed that Snap Raise should be considered for future fundraisers. Gabbi will look into Snap Raise to see if it would be a good fit for Grafton Parks.
 - iii. Kristi reported that she has been working with Gabbi and others to come up with another fundraiser for the Pumpkin Park Renovation.
 - iv. There will be a lighted walk through the trails on New Year's eve at 6pm. Admission of \$4 will be charged for the lighted walk and all proceeds will go to the Pumpkin Park Renovation.
 - B. Facility
 - i. Todd reported that the loft furnace would not stay running overnight and needed to be replaced. Todd replaced the furnace and now the loft has consistent heat. Todd explained that a smart thermostat was installed last spring allowing more control over the furnace and eliminating the wear from heating the loft to 80+ degrees.
 - ii. The outdoor rinks are not quite ready yet. Should be ready by Christmas break, weather permitting.

- iii. Kristi had a parent ask if they could use the skate sharpener. Kristi asked if that was something that we wanted to allow and how it could be arranged. Todd is available to sharpen skates Monday – Friday. The board discussed options to allow more flexibility for skate sharpening. Kristi will be in touch with Todd to find out what would work the best.

C. Director

1. Parks

- i. Bill reported that he is waiting for a call back from the states attorney about the LSTC bowl property ND DOT easement. KLJ is ready to complete their certificate, but they will wait until the easement is changed or removed.
- ii. Bill installed the Christmas displays along 5th Street at the front of the campground.

2. Campground:

- i. Bill reported that there are 3 work campers still staying in the campground. They plan on leaving next week and will pay for winter storage. They will return in the spring when they can resume their job.

3. Pool: (Nothing to Report)

4. Arenas:

- i. Bill reported that the trophy case was installed in the lobby last week. The glass doors were cut incorrectly and had to be reordered. The installation will be completed once the correct set of glass doors come in. Bill explained that the TVs needed to be moved to match the design of the trophy case, which left exposed cords to the outlets. Park staff moved the outlets behind the TVs that completed the clean look of the trophy case.

5. Athletic Fields:

- i. Bill reported that Pete Holand is now teaching the VoTech construction class. They are currently finishing up another project and will continue the 8th Street concession/bathroom construction after Christmas break.

6. Elmwood:

- i. Elmwood will host an open house Wednesday, December 28th as part of a fundraiser to help pay for utilities and upkeep of the historic home.

D. Business Manager

- i. Matt reported that the Grafton Parks & Recreation Foundation board met on Tuesday, December 6th. With the help of the fundraisers the foundation board was able to fund registration buy downs for Figure Skating and Gymnastics along with the purchase of new roll-up gymnastics mats and a new batting cage at the 8th Street Diamond. Matt presented the minutes from the foundation board meeting for the Park Board's review.
- ii. Matt did not have enough time to complete a year-to-date profit/loss to present to the board. He will present a full year end profit/loss at the January Board Meeting.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Jon made a motion to adjourn the meeting. Kristi seconded the motion, motion passed all approved. The meeting was adjourned at 5:49 pm.