



Wednesday, April 12th, 2023
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns
 - B. Board Members Absent: Jon Jelinek, Kristi Olson
 - C. Staff Present: William Dahl, Matt Oppedard, Todd Janikowski
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes made.
- IV. Ryer asked for an approval of the minutes from the March Park Board Meeting held on 03/08/23. Cory made a motion to approve the minutes from the March Park Board meeting. Seconded by Scott, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed.
- V. Matt presented the March bank statement report for the Park Board's review.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported that soccer started April 4th with 76 registered participants, which is down from last year.
 - ii. Grafton Parks & Recreation along with the Kids Alley group will be holding Earth Day Activities at the Leistikow Park Trailhead on April 22nd at 1pm. Kids can make their own dessert, participate in a scavenger hunt, plant seed bombs, and sort recyclables. The registration fee is \$6 per child and adults are encouraged to accompany their child at no additional cost. Proceeds will go to the Kids Alley project.
 - iii. All booth spaces are full for the Anything Goes Sale. The sale will take place April 29th from 10am to 3pm. Admission is \$2 and children 5 & under are free.
 - iv. Baseball and Fastpitch registrations are online now at graftonparks.com.
 - v. Gymnastics camp registration is set to open May 1st.
 - vi. Gabbi has 14 lifeguards that have applied for the 2023 pool season. She also has 4 more that are interested in becoming lifeguards. Gabbi and Todd attended the North Valley Vocational Center's internship fair earlier today. Gabbi had a lot of interest from students that would like to sign up for the internship program as lifeguards.
 - B. Facility
 - i. Todd reported that the new mower came in last week. Park staff will make sure it is ready to go for the summer.
 - ii. Todd and Dave Hills (Grafton Blue Line Club) will meet with Marten Mechanical at the Centennial Center on Friday to discuss an alternative heating option to replace the CoRayVac system. The CoRayVac system only has 2 of 5 zones working and needs to be repaired or replaced. Todd

mentioned that a new system would be significantly more efficient, which would lead to less natural gas usage.

- iii. Todd reported that park staff will begin cleaning the campground bathrooms and pool once the snow is gone for the season.

C. Director

1. Parks

- i. Bill reported that the letter of intent for the Super Grant has been submitted. If awarded new pickleball courts and a new basketball court would be installed at Westview. Ryer asked if there was a plan to make pickleball courts if the Park Board is not awarded the grant. Bill explained that park staff will paint a court and lower the net to pickleball requirements. It would be functional, but not as nice as the tile system and new nets that would be installed with the help of the grant.
- ii. Bill is applying for the Recreational Trails Program Grant for a new ToolCat with tracks for trail maintenance and grooming. The grant would fund 80% of the equipment. The Park Board agreed to utilize the Large Equipment Fund (current balance of \$34,656.56) for the remaining 20% or more if needed to secure the grant.
- iii. The trails grant is a federally funded grant that now prefers all entities who receive funding to be Title VI compliant. Bill explained that Grafton Parks has an equal opportunity policy, but this one also includes a section for non-discrimination of those with limited English. The board reviewed and discussed the policy. Bill asked for a motion to adopt the new Title VI policy. Cory made a motion to adopt the Title VI policy as written. Scott seconded the motion, motion passed all approved.

2. Campground:

- i. Summer reservations are coming in steadily with about 12 seasonal sites already booked and paid.
- ii. Express Employment is sending a monthly report with a list of workers that will be filling the 40 sites and 6 cabins that are reserved for this year's harvest. Bill reported that the new contract with Express will be signed soon, which will include a \$20 increase to their monthly fee. Rates for the cabins along with the daily and weekly site fees are the same as listed on graftonparks.com.

3. Pool:

- i. On March 14th Bill, Matt, and Gabbi had a Teams Meeting with Associated Pool from Bismarck to discuss options for a pool project. Bill reported that Associated Pool felt that the cost to build in a new location vs build in the existing location would cost the same. The board expressed interest in building a new location to not lose a season of the pool. Bill explained that drawings that were shared during the meeting were from a 2009 project in Beulah that cost \$2 million at that time, which would be \$2.9 million when adjusted for inflation. Associated Pool will have a project rendering for Grafton Parks by the end of May.

4. Arenas:

- i. Bill reported that the key fob reader for the Centennial Center lobby door failed and will not stop emitting a high-pitched tone. Matt ordered a new key fob reader from Summit Fire Protection, formally Protection Systems, in Fargo. The new reader should be installed by Friday.
- ii. The Grafton Volunteer Fireman Smoker will be held on Saturday, April 15th.
- iii. Grafton's Anything Goes Sale will take place on Saturday, April 29th from 10am-3pm.

5. Athletic Fields:

- i. Bill reported that North Valley VoTech construction class were working on the 8th Street concession/bathroom project earlier today. VoTech should have their part of the project completed in 2 weeks.

6. Elmwood:

- i. The Elmwood Board are excited to see more rentals being booked for Historic Elmwood. Rentals are continuing to come in steadily.

D. Business Manager

- i. Matt explained that another Bremer CD is up for renewal on April 19th. Matt presented the quoted rates and terms to the board and asked if they had a preference between the 8-month or 13-month terms. The Park Board agreed to renew the CD at the 8-month term.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Scott made a motion to adjourn the meeting. Cory seconded the motion, motion passed all approved. The meeting was adjourned at 5:50 pm.