



Wednesday, August 9<sup>th</sup>, 2023  
Grafton Parks & Recreation Board Room  
715 West 5<sup>th</sup> Street  
Grafton, ND 58237  
5:15 p.m.

**Minutes:**

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
  - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Kristi Olson
  - B. Staff Present: William Dahl, Matt Oppegard
- III. Ryer asked if there were any additions or deletions to the agenda. No changes to the agenda were made.
- IV. Ryer asked for an approval of the minutes from the July Park Board Meeting held on 07/12/23 & the Budget Committee Meeting held on 07/13/23. Jon made a motion to approve the minutes from the July Park Board meeting & the Budget Committee Meeting. Seconded by Cory, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Kristi, motion passed all approved to pay bills as listed.
- V. Matt was not able to complete the July bank statement report before the meeting. He will have both the July and August bank statement reports to review at the September meeting.
- VI. Reports:
  - A. Recreation Report
    - i. Matt reported that Gymnastics, Figure Skating, and Fall Hockey Camp are all available for registration online. Gymnastics starts Sunday, October 8<sup>th</sup>. Hockey Camp starts Monday, October 9<sup>th</sup>. Figure Skating starts Tuesday, November 7<sup>th</sup>.
    - ii. Gabbi is continuing to work with the Unity Medical Center and Walsh County Health group for the 5k for \$5k. Early bird special, Adults \$40 and Children \$20. The special ends September 1<sup>st</sup>. Regular pricing is, Adults \$50 and Children \$25. Proceeds from the event will go towards the new pool project.
    - iii. Gabbi is working on the corn maze banners with Morgan Printing and other advertising for the event.
  - B. Director
    1. Parks
      - i. Bill reported that we have received the Super Grant check from the Grafton Community Foundation. Park staff have installed the bottom rail on the fence around the Westview basketball court and have filled in the cracks in the concrete in preparation for the tile installation. Still waiting on the pickleball court posts and netting to come in. No shipping update has been given.
      - ii. The Recreation Trails Program Grant will fund the purchase of MatTracks and a 3-year lease on a new ToolCat to be used for grooming cross country ski trails in Leistikow Park. Equipment can be ordered once the letter of approval comes in from the federal office.

- iii. Bill reported that there are now 3 applicants for the Facility Manager position. The board discussed the applicants and Bill will reach out to an applicant to discuss the position and what his plan is for the next 4-5 years.

2. Campground:

- i. Bill has been contacted by an Airstream camping group. They are looking to book 14-20 sites for their Airstream Rally to be held at the campground June 6<sup>th</sup>-9<sup>th</sup>, 2024.
- ii. Bill reported that Knife River Construction has 12 employees that are staying in our campground for up to 3-weeks, weather depending.
- iii. Our campground host, Robby Miller, has moved back to Ohio, but we have a new campground host (Megan Lee) who will be here until freeze up. Lyle is still planning on coming to the campground around August 21<sup>st</sup> after his wife completes her cancer treatments.
- iv. Grafton Park Board has been awarded \$24,108.51 from the ND Park System Grant for Cabin 7, which will have running water like cabin 6. Bill will order the new cabin from Northland Shed in the next month for an early November arrival date.

3. Pool:

- i. Bill met with Economic Development to promote the new pool project. Bill distributed the 3D rendering that we have received from Associated Pool Builders. Associated Pool Builders estimated a pool only cost of \$3.6 million. The complete project with deck, shower house, & office is estimated at \$6.5 to \$7 million. Ryer will attend the City Council meeting on Monday, August 14<sup>th</sup> to ask for the 0.25% sales tax increase to fund the new pool.
- ii. The last day of the 2023 Pool Season is Sunday, August 20<sup>th</sup>.

4. Arenas:

- i. The Luzsalia Circus had troubles at the border and will now perform at the Centennial Center on Wednesday, August 9<sup>th</sup>.

5. Athletic Fields:

- i. Bill reported that someone drove through the batting cage at 8<sup>th</sup> Street Diamond damaging the posts, net, and all the ground stakes. Grafton Police Department found their license plate that was caught in the batting cage. Bill contacted Jon Dusek and a claim on the car owner's insurance was filed. Matt ordered a new batting cage and will submit all costs to their insurance.
- ii. The final inspection for the 8<sup>th</sup> Street Project Grant has been scheduled for Tuesday, August 22<sup>nd</sup>. Final reimbursement is due Wednesday, August 16<sup>th</sup>. Matt explained that Char Langehaug reached out wanting to interview Bill while she is in Grafton performing the final inspection. She wants to share our story with the federal offices to show how important grant funding is to rural park districts.
- iii. Bill reported that a Strata truck backed into the north field fence at the Complex Diamonds. Dakota Fence estimated the repairs at \$2,400. Strata will reimburse Grafton Parks when the fence is repaired.

6. Elmwood: (nothing to report)

C. Business Manager

- i. Matt reported that the 1<sup>st</sup> United CD was moved to a 7-month term CD at 4.75%. Moving to the new CD will increase the interest paid at the end of the 7-month term by \$600.
- ii. Matt distributed the 2024 Budget for the 1<sup>st</sup> Reading. Matt explained that the general fund mills are worth \$357,124 for a total estimated revenue of \$878,514.66. Total expenditures are estimated to match at \$878,514.66.

Building fund is estimated to be \$48,619.20 and Special Assessment fund is estimated to be \$6,322 to cover the cost of the specials at Schumacher Park, Westview Courts, and 8<sup>th</sup> Street Diamond. The board reviewed the 2024 Budget. Cory made a motion to approve the 1<sup>st</sup> reading of the 2024 Budget. Jon seconded the motion, motion passed all approved. Matt will submit the budget to the county auditor tomorrow.

- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Kristi made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. The meeting was adjourned at 5:59 pm.