



Wednesday, November 8th, 2023
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Kristi Olson
 - B. Staff Present: William Dahl, Matt Opegard, Gabbi Holand
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Ryer added Centennial Center Lobby ATM under the Arenas section of the Director's Report.
- IV. Ryer asked for an approval of the minutes from the October Park Board Meeting held on 10/11/23 and the minutes from the Facility Committee Meeting held on 10/25/2023. Cory made a motion to approve the minutes from the October Park Board meeting and the Facility Committee Meeting held on 10/25/23. Seconded by Jon, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures as listed. Seconded by Jon, motion passed all approved to pay bills.
- V. Matt presented the October bank statement report for the board's review.
- VI. Reports:
 - A. Recreation Report
 - i. Gabbi reported figure skating is going well. Seeing an increase in participants due to those that took advantage of Snowplow Sam 1st year free last year that registered for another season.
 - ii. Gymnastics fundraiser cash raffle is being developed. Gabbi will distribute to the gymnastics families, full-time staff, and board members once the raffle books are printed.
 - iii. The 1st Public Skating event went well. The next one is Friday, November 10th from 1pm-3pm.
 - iv. Learn-to-Skate Hockey did not have enough registered participants to offer the program.
 - v. Gabbi distributed the results from the hockey camp questionnaire that was emailed to participants and posted on the Grafton Parks Facebook page. When asked if we should split the camp the responses were split in half. Overall, the responses requested that there's no change to the hockey camp and participants are not choosing between our camp and the Robby Glantz camp. Most of the responses were grateful for the ice time before hockey officially starts.
 - B. Director
 1. Parks
 - i. Scott reported that shipping invoice has been processed so the new ToolCat should be on its way. Scott has not heard when the MatTracks will arrive.

- ii. Bill reported that a total of 40 groups will have displays in Lestikiow Park for the City's Lights in the Park event. Setup will conclude Sunday, November 19th. Bill will have the pedestals that are controlled by the streetlights set to turn on Tuesday, November 21st. Jenny Dusek will reach out to the groups that will need to provide dusk-to-dawn timers. Bill and the park staff have been installing the Christmas displays that were donated to the Park Board by Wally DeSautel. Bill will make the park road into a one-way road prior to the event starting. Bill reminded the Board that the street department will clear snow from the park road when they can get to it, but the park staff will not close the road for heavy snow events. The park road will be like the alleyways in town that become impassable until they can be plowed.
 - iii. The Facilities Committee recommended that the Grafton Park Board approve a future sale of Chase Skate Park contingent on the new jail being built connected to the courthouse for the price of the replacement cost of the basketball goal posts/hoops and additional fencing that maybe needed at Pumpkin Park to replace what is lost at Chase Skate Park. Jon made a motion to approve the Facilities Committee recommendation as listed. Cory seconded the motion, motion passed all approved.
 - iv. Bill reported that sand at the Schumacher Park outdoor rink has been leveled and boards have been repaired.
 - v. Matt distributed the Corn Maze profit/loss for the board's review. Bill mentioned that the park staff will add playground equipment to the Corn Maze area that was donated by the City of Grafton who acquired the equipment from the Grand Forks Parks and Recreation department.
2. Campground:
- i. Bill reported that Northland Shed had delivered Cabin 7 on Monday. Mike Kalbrener has already installed the windows. Park staff will wait for the ground to dry before lifting the cabin up on blocks and leveling.
 - ii. Due to years of flooding, the campground bathroom floor had settled 2"-3" causing the water in the showers to flow towards the walls and not to the floor drain in the women's shower. Concrete Raising mud jacked the floor and raised the floor by 4" in some spots. The board discussed the possibility of replacing the campground bathroom with a new one and Bill explained that all the services for the campground go through the bathroom building making that project more complex.
 - iii. Matt distributed a profit/loss for the campground for the board to review.
3. Pool:
- i. The park staff has winterized the pool. Anti-freeze will be added to the drains once the snow is done melting into the pool deck drains.
 - ii. Matt distributed a profit/loss for the pool for the board to review.
4. Arenas:
- i. Bill reported that the ice plant header bleed valve was replaced and worked well to bleed the air from the system. Park staff had to drain 250 gallons of brine before the ball valve could be replaced. The brine was pumped back into the system along with more brine to replace the air that was causing the ice to not freeze in a section. Once the ice plant was turned back on and the air was fully bled from the system, the ice conditions improved immensely allowing for the arena to be heated again by the heat reclaim system.
 - ii. The Zamboni conditioner lift down pressure spring broke. Park staff replaced the springs with new ones once they came in from R&R Specialties of Wisconsin.
 - iii. Bill reported that the Zamboni was having issues gripping on the ice. Found that the studs on the tires were worn to the point that they were mostly

ineffective. Park staff added more studs to the wheels and now the Zamboni does not lose traction when resurfacing.

- iv. Ryer asked Bill if we knew who had the ATM in the Centennial Center Lobby last year. Ryer mentioned that there was not enough traffic at that location for Choice Bank to want to reinstall an ATM. Kristi also mentioned that there is less of a need for an ATM in the lobby due to the concessions now having the ability to process credit cards with their new point of sale system. The board discussed the annual events in the Centennial Center and concluded that the Anything Goes Sale in the spring is the only time that an ATM is needed. Bill never heard if Todd was able to find out who had the ATM in the lobby last year and had noticed that it was no longer in the lobby.

5. Athletic Fields:

- i. The North Dakota Recreation & Parks (NDRP) interviewed Bill at the 8th Street Ballfield for their Moments to Miles video that will be posted to the NDRP website.

6. Elmwood:

- i. Spencer's Spaghetti Dinner was Tuesday, November 7th. Matt reported that this year's spaghetti dinner brought in \$585 less than last year and with the increase in cost of supplies for the dinner the profit from the event is down \$954 from last year. Elmwood still brought in \$2,400 after expenses which they will use for improvements such as new windows.

C. Business Manager

- i. Matt reported that a Bremer Bank Pool Fund CD renewed on Monday. Matt added to the CD to bring the principle up to \$60,000 using money from the pool fund to continue to raise funds for a future pool project.
- ii. Matt presented a year-to-date profit/loss for all accounts for the board's review.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Kristi made a motion to adjourn the meeting. Jon seconded the motion, motion passed all approved. The meeting was adjourned at 6:16 pm.