



Wednesday, April 10th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek, Kristi Olson
 - B. Staff Present: William Dahl, Matt Oppegard
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. Scott added Storage Shed Rentals to the Parks section of the Director's Report.
- IV. Ryer asked for an approval of the minutes from the March Park Board Meetings held on 03/13/24. Kristi made a motion to approve the minutes from the March Park Board meeting. Seconded by Jon, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures as listed. Seconded by Cory, motion passed all approved to pay bills.
- V. Matt did not have time to create the March bank statement, but will have it available for the May Park Board Meeting.
- VI. Reports:
 - A. Recreation Report
 - i. Matt presented a profit/loss for the Figure Skating Show. Expenses were up for decorating and costumes, but the program costs were down. Attendance was up and all 200 programs were sold resulting in an increase in income by \$277. Overall, the skating show had a net income of \$2,593, which is an increase of \$410 over last year.
 - ii. Soccer has started and moved outside starting this week. Matt noted that there has been a steady decline in registered participants year over year for the last 3 years. Matt explained that we will have to figure out why we are seeing numbers falling off. There was a push for baseball registrations at the same time soccer registrations were open that could have caused soccer to be over looked by some.
 - iii. Baseball and fastpitch softball registrations are going well. Still down from last year's numbers with 194 currently registered compared to 203 last year. Matt explained that 10U baseball is low along with 8U softball and 18U fastpitch. Won't be surprised if we see more t-ball registrations when we get into May.
 - iv. The Anything Goes Sale will be Saturday, April 27th from 10am-3pm. All booth spaces are sold out. Hank's Ice Cream, Linn's Tex-Mex Cuisine, Jump & Slide inflatables, and 41 different vendors will be at the sale.
 - B. Director
 1. Parks

- i. Bill reported that he filled the part-time, year-round janitor position. Matt will contact the other applicants to let them know that the position has been filled.
 - ii. Bill reported that he has the quotes in for the new bridge in the trails from Wheeler Lumber for the timber bridge kit, KLJ for engineering, Pastorek Construction for construction of the bridge, Narlock Trucking for rock, Structural Materials for construction fabric, and Kilmer Excavating for old bridge demo. The quotes with a 20% contingency totaled \$225,101.54. The cost of the bridge is much higher than the last bridge that was installed at the trail head in 2012. Bill explained that the cost of labor and material has skyrocketed over the last 4 years along with the limited access with large equipment to the bridge that needs to be replaced makes this project much more expensive. Without the RTP grant the Park Board would not be able to move forward with this project. Bill asked for a motion from the Park Board to allocate \$45,020.31 for the local share of the RTP Grant for the Leistikow Park Trail Bridge Project. Scott made a motion to allocate \$45,020.31 for the local match of the RTP Grant for the Leistikow Park Trail Bridge Project. Cory seconded the motion, motion passed all approved.
 - iii. Bill reported that most of the Corn Maze major sponsors have been confirmed for this year's corn maze. Simplot will donate fertilizer, True North Equipment will donate GPS mapping services and the installation and use of GPS equipment on a mower, and SM Rudnik Farms will plant and maintain the field. Bill is still waiting to hear back from Hefty Seed Company about the corn seed donation.
 - iv. Scott asked if the Park Board had done any roof repairs on the potato warehouse that Shane Flanders is renting. Bill explained that Shane had done some repairs himself and we would pro-rate his annual rent if he wanted to do more repairs, but the Park Board has no plans to repair the roof due to the cost that it would take to repair it. Scott also asked if there were any additional storage rental spaces open at this time. Bill explained that all the storage rental spaces are currently full.
2. Campground:
 - i. Bill reported that the siding and ceiling in Cabin 7 is almost done. The park staff will start on the flooring next week. Planning on having Cabin 7 done by mid-May.
 - ii. Simplot Growers are renting Cabin 1 from April 11th to June 11th. They had booked Cabin 2 as well but the worker that was going to stay in the cabin did not like the size and wanted to have a bathroom attached.
3. Pool:
 - i. The public form will be held at the Centennial Center lobby on Wednesday, April 17th at 6pm. Bill asked the Park Board members to join the park staff and the Foundation Board in presenting the sales tax increase and the need for a pool project to the public.
 - ii. Chemical is on order through Associated Supply Company's early order discount program. Chemical costs increased 15% from last year. Since 2020 chemical costs have increased by 95%.
4. Arenas:
 - i. Bill reported that Modern Mechanical Systems won the bid to remove the air from the ice plant system and recondition the brine. They will also do tests to the brine sample for \$600 that will tell them what additives will be needed.
 - ii. The Grafton Volunteer Firemen are setting up for the smoker that will take place Saturday, April 13th
 - iii. Grafton School Carnival is Tuesday, April 23rd

iv. The Anything Goes Sale is Saturday, April 27th.

5. Athletic Fields:

- i. Bill reported that the new scoreboard for 8th Street Ballfield has arrived. Posts should be in next week from Kringstad Ironworks if the ground is not soft.

6. Elmwood:

- i. The Walsh County Highway Department replaced 44 bridge planks on the Elmwood bridge. Bill explained that the bridge is much more sound when driving over it.

C. Business Manager

- i. Matt reported that the June 11th election ballot is set with 4 people running for 2 open positions. Citizens of Grafton will decide between Jon Jelinek, Cameron Lentz, JR Steele, and Darrin Wollitz.
- ii. Matt reminded the board to vote yes for the sales tax increase for the pool project on the June 11th ballot.
- iii. Matt presented an updated fund breakdown and explained that the Park Board has around \$800,000 between checking and savings accounts. Matt asked if the board would be ok with taking out a CD to take advantage of the current short-term rates. The board agreed to purchase the 7-month CD at 4.95% from First United.

X. Old Business:

XI. New Business:

XII. Public Comments:

XIII. Adjournment: Jon made a motion to adjourn the meeting. Kristi seconded the motion, motion passed all approved. The meeting was adjourned at 5:51 pm.