



Wednesday, February 14th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Scott Hills at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns
 - B. Board Members Absent: Ryer Stark, Jon Jelinek, Kristi Olson
 - C. Staff Present: William Dahl, Matt Oppegard
- III. Scott asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Matt presented the January Park Board Meeting Minutes from the meeting held on 01/10/24 for the boards review. Matt presented the expenditure report for the boards review. Bills will be paid as needed to avoid late fees. The minutes and expenditures will be approved at the next Park Board Meeting when there is a quorum.
- V. Matt presented the January bank statement report for the board's review.
- VI. Reports:
 - A. Recreation Report
 - i. Matt reported the results from the gymnastics raffle which brought in \$2,144 for the program. That is significantly down from previous gymnastics fundraisers. This past year \$3,165 worth of registration fees were supplemented by previous fundraisers. Matt explained that the Gymnastics fund has enough in it to be able to make the same commitment next season, but if the fundraiser falls short again then registration rates will have to increase to make up the difference.
 - ii. Matt presented the results from the Figure Skating Fundraisers. The Candlelight Hike brought in \$1,093.52 for the program while the 1st Grafton Figure Skating Competition brought in \$5,440.31. Matt explained that the Figure Skating Competition will be the annual fundraiser for the Figure Skating program. Parents will be asked to help set up the Saturday before the competition and fill different roles during the competition on Sunday.
 - iii. Matt explained that Gabbi was working on lining up coaches for Soccer. Registrations will open once everyone is confirmed.
 - B. Director
 1. Parks
 - i. Bill reported that the Leistikow Park outdoor rink will remain open while the ice conditions are safe enough to skate. Schumacher Park outdoor rink is closed for the season. Too much ice was lost. The extended forecast is not favorable to rebuild ice.
 - ii. WBI Energy has guaranteed field access for farm machinery. They will send Bill engineered plans for the 100'x200' plot that will be used for the MDU transfer station that will show the field access location.

- iii. Bill reported that the Park Restroom restitution settlement of \$1,087 was paid last month to cover the costs of the damage caused by the fire set by a special needs adult that was staying with family in the campground.

2. Campground:

- i. Bill reported that insulation has been installed and greenboard has been completed in the bathroom of cabin 7. The wallboards will be installed at the end of the month when it warms up.

3. Pool:

- i. The park staff added 4 more gallons of anti-freeze to the pool drains due to rain and snow runoff.

4. Arenas:

- i. Bill ordered a hydrometer to measure the freeze point of the calcium chloride brine in the ice plant system. It tested at -2 degrees, which is within the target range. Arena staff will use the hydrometer to test the mix when more brine is added to the system.
- ii. Bill reported that he has been "bumping" the ice plant system by shutting it down for 5 minutes bleeding the air from the system then restarting the system and bleeding the system. The procedure was repeated for an hour then let the system catch up and bled the system some more before repeating. More air was able to be bled from the system, but still a very slow process. Cory asked if there was more that could be done. Bill explained we are doing everything that can be done that will not make the issue worse. Bill is worried that from years of using brine extracted from tractor tires has caused restrictions in the coils and the system may need to be flushed. It has been 10 or more years since the last time dirty brine was added to the system. Park staff mix fresh brine any time it is needed. Bill will do more research to see how much that will cost or if it's possible. He will also investigate changing the system over to glycol rather than calcium chloride.
- iii. Bill reported that Kaj has put his notice in and will be done working at the Centennial Center at the end of the month. Grafton Parks will be advertising for part-time arena help for next season.

5. Athletic Fields:

- i. The new scoreboard for 8th Street Ballfield will be shipped on March 18th. Bill has purchased the posts from Kringstad Ironworks for \$849. The goal is to have the new scoreboard installed before the 2024 baseball season.

6. Elmwood: (nothing to report)

C. Business Manager

- i. Matt reported that the June 11th election petitions are available at Grafton City Hall. The deadline to turn in the petitions to City Hall to be on the ballot is April 8th at 4pm. This year Ryer and Jon's terms are up.
- ii. Matt reported that the Pool Project Sales Tax measure will be on the June 11th ballot. Grafton Parks will advertise a town hall meeting that will be scheduled to take place in April at the Centennial Center Lobby. More information will be shared once the date and time is finalized.
- iii. Matt presented the 2023 year-end report. There is \$76,000 in net income that will need to be reallocated. Matt explained that he will request \$10,000 to be allocated to the school parking lot project that the Park Board agreed to fund \$20,000 to finish curb and gutter along the Complex Ballfields. The original agreement was \$10,000 to be budgeted for 2024 and \$10,00 to be budgeted for 2025. This will allow for the agreement to be paid in full this year. Bill presented the final Westview Pickleball Court project for installation

of lights for the basketball and pickleball courts, 4' sidewalk from the street to the courts, and divider fences between the pickleball courts. The project is estimated to cost around \$30,000. Bill explained that he would like the rest of the net income to be set aside for a future campground bathroom project, knowing that we will have to repair the bathroom foundation or rebuild the bathroom from scratch. This would allow Grafton Parks to start looking for grants to fund the rest of the project. Bill explained that he did ask Jason with Pastorek Construction to come up with an estimate to repair and an estimate to build new but has not received the estimates yet. Matt asked the board to review the information presented and reach out if they have any questions.

- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Meeting was adjourned at 5:47 pm.