



Tuesday, June 11th, 2024
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Cory Burns, Jon Jelinek
 - B. Board Members Absent: Kristi Olson
 - C. Staff Present: William Dahl, Matt Oppegard, Gabbi Holland
 - D. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Matt had a discussion with Matt Olson earlier in the day since he was unable to attend tonight's meeting. Matt Olson met with the Grafton City Council, which was purely informative. Matt hopes to have everything together next month. The new arena committee is working with Ryan Dusek at Bremer Bank who has 2 loan options that they are exploring. An interest buy-down type loan or a tax-exempt organization loan. The next step is to line up borrowers and guarantors. Matt Olson hopes to be at our next board meeting in July.
- V. Ryer asked for an approval of the minutes from the May Park Board Meetings held on 05/08/24. Cory made a motion to approve the minutes from the May Park Board meeting. Seconded by Jon, motion passed all approved.
- VI. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures as listed. Seconded by Jon, motion passed all approved to pay bills.
- VII. The May bank statement reports were distributed to the Park Board for their review.
- VIII. Reports:
 - A. Recreation Report
 - i. Gabbi reported that the pool opened on June 1st. There are 12 Lifeguards this year. All 7 classes of swim lessons are full for the 1st session. Session 2 will be released after the last day of the 1st session of swim lessons.
 - ii. The pool health inspector was at the pool earlier in the week and was very thorough. The park staff will need to add vacuum brakers to the outdoor hoses, but everything else was within code.
 - iii. The Strand Theater had a good will fundraising movie for the new pool project and raised \$1,455. Bremer also donated \$250 from their Friday Jean Fund.
 - iv. July golf sessions for intro to golf are low. Gabbi will post the lessons on Facebook.
 - B. Director
 1. Parks
 - i. Bill reported that the Recreational Trails Program Grant for a new bridge in the trails was awarded to the Park Board in the amount of \$173,000. There will be an environmental study done this summer in preparation for the project to start next summer.

- ii. The Beautification Committee was awarded the Super Grant for a Harmony Park between the bike path and the walking bridge south of the pool. Bill has the equipment on order. Estimated to arrive in a couple weeks.
 - iii. Lindsey Burns is working on sending thank you's to the Flower Bed Sponsors.
 - iv. Bill reported that the Westview lighting is installed and he is currently getting bids for the sidewalk.
 - v. The dog park fountains have been installed and work well.
 - vi. Lindsey is in the process of contacting sponsors for the Corn Maze. She has picked up 14 already.
 - vii. Cory asked about performing patch work on the park road. Recommended getting bags from Team Lab from Detroit Lakes. Bill will order bags for the park staff to perform patch work on the park road. Bill has been waiting for the special roads fund grant that would pay for digging out frost boils and resurfacing the park road.
- 2. Campground:
 - i. Bill reported Cabin 7 has been completed and is rented for the whole season.
 - ii. The Airstream Rally went well. The group sent a scout the week before who relayed back everything there was to do at our campground. They toured Marvins, Heritage Village, and Historic Elmwood.
- 3. Pool:
 - i. Bill reported that the pool start up went well. No surprises this year.
- 4. Arenas:
 - i. Bill distributed the report of repairs from Modern Mechanical to the board. The brine test report has not come back yet.
- 5. Athletic Fields:
 - i. The 8th Street Scoreboard has been installed. Bill extended a thank you to True Value Lumber and Hills' Equipment for their help with the installation.
 - ii. The 8th Street batting cage and the bottom rail on the outfield fence have been installed.
- 6. Elmwood:
 - i. The Elmwood Board is preparing for Rhubarb Fest. All proceeds will go to the upkeep of Historic Elmwood.
 - ii. Bill received a quote from Skinner Roofing for the repair of the porch roof. The Elmwood Board will apply for the Grafton Community Foundation Grant, but the Park Board may need to help share the cost if they are not awarded the grant.
 - iii. The attic window is leaking, causing damage to the floor below. Pastorek Construction helped frame the window several years ago. Bill discussed the issue with Darrel Pastorek. They do not have time to repair the window until this fall but will seal it with caulk to stop the leak.
- C. Business Manager
 - i. Matt has not seen any updates from the June 11th election.
 - ii. Matt reported that Hurtt, Mortenson, Rygh CPA are performing the independent audit. Matt has shared the QuickBooks file and will wait for more instruction from Lynda Hurtt.
 - iii. The deadline for the preliminary budget to be turned into the county auditor is Saturday, August 10th. Matt has started the 2025 budget and will have the worksheet to the board before the July board meeting.
- X. Old Business:
- XI. New Business:
- XII. Public Comments:
- XIII. Adjournment: Cory made a motion to adjourn the meeting. Scott seconded the motion, motion passed all approved. The meeting was adjourned at 5:43 pm.